

HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, NY 11743

MINUTES

Approved

Of a Regular Meeting of the Library Board of Trustees
Held October 17, 2023
at the Main Library – Meeting Room

PRESENT: Trustees: Ann Scolnick, Pat McKenna-Bausch, Kimberly Hawkins, Chuck Rosner, Sam Sowyrda
Library Director: Joanne Adam; Station Branch Manager: Jose-Rodrigo Hernandez;
Business Manager: Jennifer Mulvihill; Administrative Assistant: Gabriele Guerra

EXCUSED: Assistant Library Director: Kristine Casper

Mr. Rosner called the meeting to order at 6:12 p.m.

Ms. Scolnick made a motion, seconded by Ms. McKenna-Bausch, to approve the agenda as presented for the October 17, 2023, Board of Trustees Meeting. The vote was unanimous.

Ms. McKenna-Bausch made a motion, seconded by Ms. Scolnick, to approve the Library Board of Trustees Minutes of a meeting held September 19, 2023. The vote was unanimous.

A period of public expression was offered.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, that Warrant #13, September End of Month, totaling \$339,493.83, is paid. The vote was unanimous.

A motion was made by Mr. Rosner, seconded by Ms. Scolnick, that Warrant #14, October Disbursements, totaling \$253,464.77, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, that Warrant #16, Q3 Medicare Reimbursement, totaling \$33,657.75, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, to approve the following check signers for our bank accounts with TD Bank and First National Bank of Long Island:

Joanne Adam, Renata Robak, Patricia McKenna-Bausch. The vote was unanimous.

Business Manager, Jennifer Mulvihill did not have anything to add to her written report other than the Business Office was busy with the annual audit. She was available to answer questions.

Committee Assignments: No committees met.

A motion was made by Ms. Scolnick, seconded by Ms. McKenna-Bausch, to accept the October 2023, Personnel Report, as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, did not have much to add to his report other than conveying the Downtown Revitalization Initiative (DRI) continues to take up a lot of his time. Mr. Hernandez elaborated on how the DRI process works. He is cautiously optimistic that the Station Branch project that was submitted may receive funding and was available for questions. The Board of Trustees thanked him for all of his efforts to stay involved in and on top of all the complex layers of the DRI process.

Library Director Joanne Adam provided a brief update to Assistant Library Director Kristine Casper's report. The NYS construction grant that Ms. Casper applied for has passed review at SCLS and will be forwarded to the State for their consideration.

Library Director Joanne Adam reviewed suggestions from architect Pansy for the second-floor renovation at the Main Library and was available for questions.

Unfinished Business: None

New Business: Ms. Adam gave a review of the proposed changes to Policy Section 500, Circulation and Related for Local Use Only cards.

A motion was made by Ms. Scolnick, seconded by Ms. McKenna-Bausch, to approve changes made to Policy Section 500, Circulation and Related, as presented. The vote was unanimous.

Correspondence & Communication: None

A period of public expression was offered.

At 7:40 p.m., a motion was made by Ms. McKenna-Bausch, seconded by Mr. Sowyrda to enter Executive Session to discuss a personnel matter.

Ms. McKenna-Bausch reconvened the public meeting at 8:22 p.m.

At 8:23 p.m. a motion was made by Mr. Rosner, seconded by Ms. Hawkins to adjourn the meeting. The vote was unanimous.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted:

Prepared by:

Ann Scolnick, Secretary

Gabriele Guerra, Administrative Assistant