

HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, NY 11743

MINUTES

Approved

Of a Regular Meeting of the Library Board of Trustees
Held June 20, 2023,
at the Main Library – Meeting Room

PRESENT: Trustees: Ann M. Berger, Ann Scolnick, Charles Rosner, Pat McKenna-Bausch

Library Director: Joanne Adam; Assistant Library Director: Kristine Casper; Station
Branch Manager, Jose-Rodrigo Hernandez; Business Manager: Jennifer Mulvihill

EXCUSED: Kimberly Hawkins; Gabriele Guerra

Ms. Berger called the meeting to order at 6:02 p.m.

Mr. Rosner made a motion, seconded by Ms. Scolnick, to approve the agenda as presented for the
June 20, 2023, Board of Trustees Meeting. The vote was unanimous.

Ms. Scolnick made a motion, seconded by Mr. Rosner, to approve the Library Board of Trustees
Minutes of a meeting held May 16, 2023. The vote was unanimous.

A period of public expression was offered.

A motion was made by Ms. Berger, seconded by Mr. Rosner, that Warrant #48, May End of Month,
totaling \$331,065.51, is paid. The vote was unanimous.

A motion was made by Ms. Berger, seconded by Mr. Rosner, that Warrant #49, June
Disbursements, totaling \$251,691.47, is paid. The vote was unanimous.

Business Manager, Jennifer Mulvihill answered questions related to the slight decrease in health
insurance costs.

Committee Assignments: No committees met.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, to accept the June 2023, Personnel
Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, mentioned that he has an upcoming meeting with
Nassau/Suffolk Law Services to inquire about providing mobile legal services for patrons at the
Station. He was also available to answer questions related to our collaborative effort with South
Huntington Public Library to provide library cards for South Huntington patrons at the Station.

Assistant Library Director Kristine Casper was available to answer questions related to library
programming. The staff is currently planning the fall calendar and will meet next week to finalize
the schedule.

Library Director Joanne Adam reviewed components of her report announcing that the union passed the Memorandum of Agreement. We met with architect John Tanzi to discuss the plans for the restroom renovation at the Station. He will have more specific drawings before the next Board meeting. Potential outside work was also discussed that could be presented to the Downtown Revitalization Initiative Planning Committee. We were not an early voting site for the primaries because there was not a primary in our area. We will be an early voting site for the general election in the fall. Joanne passed the Notary Exam and will be able to notarize documents once she receives her credentials.

Unfinished Business: Ms. Scolnick made a motion, seconded by Ms. McKenna-Bausch, to approve the Disposition of Surplus Property policy. The vote was unanimous.

New Business:

A motion was made by Mr. Rosner, seconded by Ms. McKenna-Bausch to approve the Mei Wo Design Feasibility, Schematic Design and Budgeting Services for the Main Library 2nd Floor Renovation project. The vote was unanimous.

Correspondence & Communication: None

A second period of public expression was held.

At 6:30 p.m., a motion was made to adjourn the meeting by Ms. Scolnick, seconded by Mr. Rosner. The vote was unanimous.

At 6:30 pm, Ms. Berger adjourned the meeting.

Respectfully submitted:

Prepared by:

Pat McKenna-Bausch, Secretary

Kristine M. Casper, Assistant Library Director