

HUNTINGTON PUBLIC LIBRARY  
338 Main Street  
Huntington, NY 11743

**MINUTES**

Approved as Amended

Of a Regular Meeting of the Library Board of Trustees  
Held June 18, 2024,  
at the Main Library – Meeting Room

PRESENT: Trustees: Pat McKenna-Bausch, Sam Sowyrda, , Charles Rosner, Ann Scolnick  
Library Director: Joanne Adam; Assistant Library Director: Kristine Casper;  
Station Branch Manager: Jose-Rodrigo Hernandez; Business Manager: Jennifer  
Mulvihill; Administrative Assistant: Gabriele Guerra

EXCUSED: Trustee: Kimberly Hawkins

Mr. Rosner called the meeting to order at 6:05 p.m.

Mr. Sowyrda made a motion, seconded by Ms. Scolnick, to approve the agenda as presented for the June 18, 2024, Board of Trustees Meeting. The vote was unanimous.

Ms. Scolnick made a motion, seconded by Mr. Sowyrda, to approve the Library Board of Trustees Minutes as amended, of a meeting held May 21, 2024. The vote was unanimous.

Library Director, Joanne Adam presented the Friends of the Library Scholarship Winners, Caterina Dottino and Damaris Mani-Munoz.

A period of public expression was held.

Youth & Parent Services Librarian, James Richeson, recipient of a LILRC Grant, gave a report on his Digital Music Literacy Project using Pocket Operators.

A motion was made by Ms. Scolnick, seconded by Mr. Sowyrda, that Warrant #49, May End of Month, totaling \$521,315.25, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Sowyrda, that Warrant #50, June disbursements, totaling \$241,452.67, is paid. The vote was unanimous.

A motion was made by Ms. McKenna-Bausch, seconded by Mr. Sowyrda, to clarify the motion to move \$5,000 from the capital fund, as approved on 4/16/24 using the following language:

*“A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins to approve a transfer in the amount of \$5,000 from the Capital Fund to the General Fund for development of the Library of Things collection. The vote was unanimous.”* The vote was unanimous.

Business Manager Jennifer Mulvihill was available to answer questions about her verbal report.

Committee Assignments: None

A motion was made by Ms. Scolnick, seconded by Ms. McKenna-Bausch, to accept the June 2024 Personnel Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, was available to answer questions about his written report.

Assistant Library Director Kristine Casper highlighted items on her written report and requested feedback on her draft Community Survey.

Library Director Joanne Adam gave an update to her written report stating the summer carnival contract required a prepayment deposit to hold the date and that is why it appeared under new business.

Unfinished Business:

None

New Business:

Mr. Sowyrda made a motion, seconded by Ms. Scolnick to approve prepayment for the Big Bounce Theory deposit for the carnival for \$640. The vote was unanimous.

Correspondence & Communication:

None

A second period of public expression was offered.

Library Director, Joanne Adam thanked Ms. Scolnick for her time as a Trustee and presented her with flowers and a gift.

At 7:20 pm, a motion was made by Ms. McKenna-Bausch, seconded by Mr. Sowyrda to enter executive session to discuss a personnel matter. The vote was unanimous.

At 8:25 pm, Ms. Scolnick made a motion, seconded by Mr. Sowyrda, to re-enter public session. The vote was unanimous.

At 8:26 pm a motion was made by Ms. Scolnick, seconded by Mr. Sowarda, to adjourn the meeting. The meeting was adjourned at 8:36 pm.

Respectfully submitted:

Prepared by:

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Ann Scolnick, Secretary

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Gabriele Guerra, Administrative Assistant