

HUNTINGTON PUBLIC LIBRARY  
338 Main Street  
Huntington, NY 11743

**MINUTES**

Approved as Amended

Of a Regular Meeting of the Library Board of Trustees  
Held May 21, 2024,  
at the Station Branch Library - Classroom

**PRESENT:** Trustees: Pat McKenna-Bausch, Sam Sowyrda, , Charles Rosner, Ann Scolnick,  
Kimberly Hawkins (on Zoom)

Library Director: Joanne Adam; Station Branch Manager: Jose-Rodrigo Hernandez;  
Business Manager: Jennifer Mulvihill; Administrative Assistant: Gabriele Guerra

**EXCUSED:** Assistant Library Director: Kristine Casper

Mr. Rosner called the meeting to order at 6:03 p.m.

Ms. Scolnick made a motion, seconded by Mr. Rosner, to approve the agenda as presented for the May 21, 2024, Board of Trustees Meeting. The vote was unanimous.

Mr. Sowyrda made a motion, seconded by Ms. Scolnick, to approve the Library Board of Trustees Minutes of a meeting held April 16, 2024. The vote was unanimous.

A period of public expression was offered.

Department Head, Donna Mazovec gave a report about the Adult & Reference Services department along with Librarian, Christopher Glaser. A comprehensive overview of the department was shared and they highlighted upcoming services such as The Library of Things and a Maker Space.

A motion was made by Mr. Rosner, seconded by Mr. Sowyrda, that Warrant #44, April End of Month, totaling \$357,637.50, is paid. The vote was unanimous.

A motion was made by Mr. Sowyrda, seconded by Mr. Rosner, that Warrant #45, May disbursements, totaling \$262,188.74, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, that Warrant #3, May Capital Fund, totaling \$5,000.00, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner to approve a transfer in the amount of \$2,000 from the Capital Fund to the General Fund for development of the Library of Things collection. The vote was unanimous.

Business Manager Jennifer Mulvihill was available to answer questions about her written report.

Committee Assignments:

The Personnel Committee met and codified procedures going forward.

A motion was made by Ms. Scolnick, seconded by Ms. McKenna-Bausch, to accept the May 2024 Personnel Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, was available to answer questions about his written report.

Assistant Library Director Kristine Casper's written report was elaborated on by Library Director Joanne Adam. A number of elevator companies were looked into but it was decided to stay with current vendor Island Elevator.

Library Director Joanne Adam gave an update to her written report that the Town of Huntington is requiring the Director to sign any construction paperwork submitted for the Station Library. The Town also requires documentation stating the Director has authority to sign the paperwork. The Resolution under New Business will be this documentation.

Unfinished Business:

None

New Business:

Ms. Scolnick made a motion, seconded by Mr. Rosner to approve the resolution authorizing the director to act as signatory on construction related applications and documents, as presented. The vote was unanimous.

Correspondence & Communication:

None

A second period of public expression was offered.

At 7:33 pm, a motion was made by Mr. Rosner, seconded by Ms. Scolnick to enter executive session to discuss a legal matter. The vote was unanimous.

At 7:59 pm, Ms. Scolnick made a motion, seconded by Mr. Sowyrda, to re-enter public session. The vote was unanimous.

At 8:00 pm a motion was made by Mr. Rosner, seconded by Ms. Scolnick, to adjourn the meeting. The meeting was adjourned at 8:01 pm.

Respectfully submitted:

Prepared by:

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Ann Scolnick, Secretary

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Gabriele Guerra, Administrative Assistant