

HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, NY 11743

MINUTES

Unapproved

Of a Regular Meeting of the Library Board of Trustees
Held April 16, 2024,
at the Main Library

PRESENT: Trustees: Pat McKenna-Bausch, Sam Sowyrda, Kimberly Hawkins, Charles Rosner, Ann Scolnick

Library Director: Joanne Adam; Assistant Library Director: Kristine Casper; Station Branch Manager, Jose-Rodrigo Hernandez

EXCUSED: Administrative Assistant Gabriele Guerra; Business Manager: Jennifer Mulvihill

Mr. Rosner called the meeting to order at 6:04 p.m.

Ms. Scolnick made a motion, seconded by Ms. Hawkins, to approve the agenda as presented for the April 16, 2024, Board of Trustees Meeting. The vote was unanimous.

Ms. Scolnick made a motion, seconded by Ms. Hawkins, to approve the Library Board of Trustees Minutes of a meeting held March 19, 2024, and the minutes of the special Budget Presentation/Meet the Candidate Night meeting held April 8, 2024. The vote was unanimous.

A period of public expression was offered.

A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins, that Warrant #39, March End of Month, totaling \$358,566.13, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Sowyrda, that Warrant #40, April disbursements, totaling \$217,776.34, is paid. The vote was unanimous.

A motion was made by Mr. Sowyrda, seconded by Mr. Rosner, that Warrant #43, Q1 Medicare reimbursements, totaling \$27,402.83, is paid. The vote was unanimous.

A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins to approve a budget transfer in the amount of \$5,000. from the Capital Fund, Furniture & Equipment to the General Fund, Library of Things for collection development of the Library of Things collection. The vote was unanimous.

Joanne Adam answered questions relating to Business Manager Jennifer Mulvihill's written report.

Committee Assignments:

No committees met.

A motion was made by Ms. Hawkins, seconded by Ms. Scolnick, to accept the April 2024 Personnel Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, discussed the reality of notary services in Latin American countries and how best to assist our patrons in this regard.

Assistant Library Director Kristine Casper reported that a part has been ordered to repair an ongoing issue with an HVAC unit at the Station Branch and that maintenance contracts for servicing the elevators are being reviewed.

Library Director Joanne Adam gave an update that the day's budget vote was going well. The development of the Library of Things collection and policy were discussed.

Unfinished Business:

None

New Business:

Ms. Hawkins made a motion, seconded by Mr. Sowyrda to approve the Library of Things collection policy, as presented. The vote was unanimous.

Correspondence & Communication:

None

A second period of public expression was offered.

At 7:00 p.m., a motion was made by Ms. Scolnick, seconded by Ms. Hawkins to adjourn the meeting. The vote was unanimous.

Mr. Rosner adjourned the meeting at 7:00 p.m.

Respectfully submitted:

Ann Scolnick, Secretary

Prepared by:

Kristine M. Casper, Assistant Library Director