

HUNTINGTON PUBLIC LIBRARY  
338 Main Street  
Huntington, NY 11743

**MINUTES**

Approved

Of a Regular Meeting of the Library Board of Trustees  
Held January 17, 2023,  
at the Station Branch Library – Community Room

**PRESENT:** Trustees: Ann M. Berger, Ann Scolnick, Charles Rosner, Kimberly Hawkins, Pat McKenna-Bausch  
Library Director: Joanne Adam; Assistant Library Director: Kristine Casper;  
Station Branch Manager, Jose-Rodrigo Hernandez; Business Manager: Jennifer Mulvihill; Administrative Assistant: Gabriele Guerra; Library Auditor: Ted Schlomann

**EXCUSED:**

Ms. Berger called the meeting to order at 6:03 p.m.

Ms. Scolnick made a motion, seconded by Ms. Berger, to approve the agenda as presented for the January 17, 2023, Board of Trustees Meeting. The vote was unanimous.

Ms. Scolnick made a motion, seconded by Ms. Berger, to approve the Library Board of Trustees Minutes of December 20, 2022. The vote was unanimous.

Friends of the Library Report: No report.

A period of public expression was offered.

Ted Scholmann, auditor from Baldessari & Cosster, LLP was in attendance to present the Annual Financial Report for fiscal year ending June 30, 2022, and answer related questions.

A motion was made by Ms. McKenna-Bausch, seconded by Mr. Rosner, that Warrant #26, December End of Month, totaling \$496,227.99, is paid. The vote was unanimous.

A motion was made by Ms. McKenna-Bausch, seconded by Mr. Rosner, that Warrant #27, January Disbursements, totaling \$212,468.01, is paid. The vote was unanimous.

A motion was made by Ms. McKenna-Bausch, seconded by Mr. Rosner, that Warrant #30, Q4 Medicare Reimbursements, totaling, \$31,800.13 is paid. The vote was unanimous.

Business Manager Jennifer Mulvihill updated her report noting that year-end processes including distribution of W2's and 1099's have been completed and that there has been an increase in NYSHP deductions.

Committee Assignments: No committees met.

A motion was made by Ms Scolnick, seconded by Ms. McKenna-Bausch, to accept the January 2023, Personnel Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez reviewed his written report noting an objective to increase programming and community groups at the Station.

Assistant Library Director Kristine Casper did not have anything to add to her written report at this time.

Library Director Joanne Adam gave an update on a meeting held with members of the Huntington Library Foundation in an effort to increase Foundation activity. A dinner meeting inviting interested members before the pandemic is being discussed. Joanne also announced that the Huntington Public Library is being honored at the Tri-CYA Annual Gala and members of the library board and staff are invited to attend. Gabriele Guerra has begun organizing the annual library budget vote.

Unfinished Business: None

New Business:

Ms. Sconick made a motion, seconded by Mr. Rosner to approve March 28, 2023 as Voter Registration Day. The vote was unanimous.

Ms. McKenna-Bausch made a motion, seconded by Ms. Scolnick to appoint Gabriele Guerra as the Clerk of the Vote. The vote was unanimous.

Kristine Casper presented a proposal from John Tanzi, Architects for all architectural and engineering services related to interior and exterior renovations including renovating all restrooms, stairway repairs, and exterior sidewalk repairs.

Ms. Scolnick made a motion, seconded by Ms. Hawkins to approve the proposal from John Tanzi Architects as presented. The vote was unanimous.

Correspondence & Communication: None

A second period of public expression was offered.

At 7:20 p.m., a motion as made by Ms. Scolnick, seconded by Ms. Hawkins to adjourn the meeting. The meeting was adjourned at 7:20 p.m.

Respectfully submitted:

Prepared by:

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Pat McKenna-Bausch, Secretary

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Kristine M. Casper, Assistant Library Director