

HUNTINGTON PUBLIC LIBRARY  
338 Main Street  
Huntington, NY 11743

**MINUTES**

Approved

Of a Regular Meeting of the Library Board of Trustees  
Held January 16, 2024,  
at the Station Branch Library

**PRESENT:** Trustees: Pat McKenna-Bausch, Sam Sowyrda, Kimberly Hawkins, Charles Rosner (on Zoom), Ann Scolnick (on Zoom).

Library Director: Joanne Adam; Assistant Library Director: Kristine Casper; Station Branch Manager, Jose-Rodrigo Hernandez; Administrative Assistant Gabriele Guerra; Library Accountant, Teddy Schlomann

**EXCUSED:** Jennifer Mulvihill

Ms. Hawkins called the meeting to order at 6:01 p.m.

Mr. Sowyrda made a motion, seconded by Ms. McKenna-Bausch, to approve the agenda with the following change: moving Agenda Item VI. Baldessari & Coster, LLP – Presentation of Annual Financial Report – T. Schlomann up to Agenda Item IV for the January 18, 2024, Board of Trustees Meeting. The vote was unanimous.

Mr. Schlomann was in attendance to present the Annual Financial Audit and answer related questions.

Mr. Sowyrda made a motion, seconded by Ms. McKenna-Bausch, to approve the Library Board of Trustees Minutes of a meeting held December 19, 2023. The vote was unanimous.

A period of public expression was held.

A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins, that Warrant #25, December End of Month, totaling \$400,391.47, be paid. The vote was unanimous.

A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins, that Warrant #26, January Disbursements, totaling \$242,377.60, be paid. The vote was unanimous.

A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins, that Warrant #30, Q4 Medicare Reimbursements, totaling \$33,183.05, be paid. The vote was unanimous.

A motion was made by Mr. Sowyrda, seconded by Ms. Hawkins, that Warrant #2, January Capital Fund, totaling \$4,250, be paid. The vote was unanimous.

Committee Assignments: No committees met.

A motion was made by Mr. Sowyrda, seconded by Ms. McKenna-Bausch, to accept the January 2024, Personnel Report as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, reviewed his report stating that the gift-wrapping station over the holidays was met with positive feedback, AARP Tax Prep will begin later this month, the Station Library will be an early voting site for this year's three general elections, and answered related questions.

Assistant Library Director Kristine Casper gave an update on the repair work needed following the elevator inspections, the establishment of the Makerspace room at the Main, and answered related questions.

Library Director Joanne Adam gave an update on the Main 2nd-floor renovation plans and announced that part-time Adult Reference librarian Hannah Grenier received a \$5,000 DEI Scholarship from the Public Libraries Director's Association (PLDA).

There was a discussion regarding changing the date of the Annual Budget Vote from Tuesday, April 2, 2024, due to conflicts with the Board of Elections because that is the day of the Primary Election in New York.

Mr. Sowyrda made a motion, seconded by Ms. Hawkins to reschedule the Annual Budget Vote and Trustee Election to Tuesday, April 16, 2024, and to use paper ballots if the voting machines are not available, due to conflicts with the Board of Elections because of the Primary Election taking place on April 2, 2024. The vote was unanimous.

Unfinished Business: None

New Business: None

Correspondence & Communication: Ms. Hawkins read a thank you card from a retired staff member.

A second period of public expression was offered.

At 7:08 p.m., a motion was made to adjourn the meeting by Ms. McKenna-Bausch, seconded by Mr. Sowyrda. The vote was unanimous.

At 7:08 pm, Ms. Hawkins adjourned the meeting.

Respectfully submitted:

Prepared by:

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Ann Scolnick, Secretary

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Kristine M. Casper, Assistant Library Director