



# **Bartholomew County Public Library**

## ***Library and Patron Responsibilities***

Everyone is welcome and able to enjoy the resources and services available to them at the Bartholomew County Public Library (BCPL). BCPL will ensure a safe, orderly, and inviting atmosphere for patrons and library staff. Along with the ability to enjoy library services comes the responsibility to do so in a manner that conveys respect and tolerance toward others and that is free from language or behaviors that create a disruptive or hostile environment for other library patrons or staff.

The expectations and responsibilities found on the next page are intended to provide information and behavioral guidance for library patrons. However, this framework is not all inclusive. Staff working under the guidance of the Library Director will determine appropriate/inappropriate behavior on a case-by-case basis. Patrons are expected to comply with all library policies and staff direction.

Library patrons failing to meet these responsibilities or infringing upon other library patrons or staff will receive a warning and an opportunity to correct behaviors that do not align with this policy. Suspension from library premises and / or in-person services may also be implemented. Behaviors that pose an imminent risk to the health or safety of others will result in immediate suspension from the library premises without warning, with or without the assistance of local law enforcement.

Examples of infringement upon these responsibilities include but are not limited to being verbally or physically abusive, threatening others, offensive odors or noises, non-service animals, illicit drug use, and smoking (including vaping and other tobacco use) on BCPL property.

BCPL shall not be liable for the conduct of patrons, including but not limited to any direct or consequential allergic reaction, illness, injury, damage, or loss suffered or incurred as a result of patron actions or behaviors.

The following responsibilities are intended to provide information and behavioral guidance for library patrons; however, this framework is not all inclusive. Patrons are expected to comply with all library policies and staff direction.

***BCPL's Responsibilities:***

***Your Responsibilities:***

<ul style="list-style-type: none"> <li>• To make library facilities and services available for an sufficient number of hours per week.</li> <li>• To provide an environment that is free of intolerance, discrimination, hostility, and solicitation</li>   <li>• To provide an environment that is clean, safe, and welcoming to all</li>   <li>• To provide facilities, spaces, materials, and services that function as intended</li> <li>• To allow properly trained and controlled service animals on library premises</li> <li>• To provide appropriate spaces to consume food and non-alcoholic beverages</li> <li>• To maintain confidentiality of your personal information and library transactions</li> </ul>	<ul style="list-style-type: none"> <li>• To not misuse library spaces after operating hours</li> <li>• To interact with others in a respectful manner free from threatening, harassing, or discriminatory language or behaviors</li> <li>• To conduct yourself in a manner that does not disrupt or interfere with others' use of the library or the ability of library staff to provide services</li>   <li>• To be awake and aware of your surroundings</li> <li>• To attend to the safety and monitor the behavior of any dependents accompanying you</li> <li>• To attend to your personal belongings and properly dispose of your trash</li> <li>• To properly and safely secure any item that could be used as a weapon</li> <li>• To wear clothing that covers both tops and bottoms (i.e. shirts, pants, shoes)</li>   <li>• To use facilities, spaces, materials, and services as they are intended</li>   <li>• To control the behavior of your service animal and to not bring non-service animals into the facilities</li> <li>• To consume food and non-alcoholic beverages only in permitted areas</li> <li>• To obey all federal, state and local laws and regulations</li> </ul>
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