

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
Hope Branch - Annex  
June 17, 2024      4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:03 p.m. by President Gron.

Present on site: Monta Frazier, Gary Gron, Dawn Doup-Pandit, Susan Finke-Scott, and Mike Wilkerson. Library staff: Jason Hatton, Director; Michelle Williams, Business Services Coordinator. Mike McIver, Attorney. Dave Miller, Hope Branch Manager.

Present via Zoom: Vern Jorck

Absent: Laura Hack

Announcements

In Hack's absence, Frazier volunteered to act as Secretary Pro-Tem. Wilkerson moved and Doup-Pandit seconded approval of the appointment. The Board was polled and all answered Aye. Motion carried unanimously.

Gron introduced Finke-Scott as the newest Board member as appointed by the Bartholomew County Council. McIver presented her Certificate of Appointment showing her term commenced 4/18/2024 and will expire 4/18/2028.

Approval of Minutes

The minutes of the May 13, 2024 Board Meeting were reviewed. Doup-Pandit pointed out a grammatical error. Doup-Pandit moved and Wilkerson seconded approval of the May 13, 2024 minutes as amended. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 395 through 402 in the amount of \$1,176,281.73 were reviewed. Hatton said this claims list was significantly higher than a normal monthly claims list and made note of some factors. He said there were three payrolls on the list because of the extra week between meetings. He said there is a claim for \$350,000 which is actually a transfer from one bank account to another and that there is a corresponding deposit for the same amount. Claim 400 to UVI is for an appraisal of the library buildings and contents for insurance purposes. Claim 434 to BCPL Employee Trust is for claims payouts through Dunn & Associates. He said he would go into more detail in his report. Claims 448 and 449 to Indiana State Library are for 2 services they provide OCLC First Search and Info Express. Claim 458 to Louis Joyner for consulting services for the Teen area, paid from LIRF. Claim 446 to OfficeWorks for the Teen area. He noted that this invoice was paid from the funds received through a Heritage Fund grant. Claim 470 for Playaways, Wonderbooks and Launchpads. Claim 475 to Sirsi for our

Integrated Library System. Wilkerson moved and Doup-Pandit seconded approval to pay Claims 395 through 402 in the amount of \$1,176,281.73. The Board was polled and all answered Aye. Motion carried unanimously.

### Action Items

None.

### Reports

A. Hope Branch Overview – Dave Miller. Miller reported that they are doing more at the Hope Branch than ever. He mentioned specifically the Monthly Family Craft Night and Crafts for the Eclipse. He talked about a craft/program highlighting the History of Hope Library services. He said he is looking forward to increasing the number of events at Hope and mentioned that Erica McFarland, BCPL Programmer, is helping by setting up more concerts and a gardening project.

Miller touched on the preliminary stages of a Refresh at Hope Branch. He said the vision is that the Hope Branch be a Community Hub as opposed to just a warehouse of things. He showed a draft of a new layout for the branch - opening up space without losing any shelving space. Potentially, the five public computers could transition to laptops to be used throughout the space. He said that the Wi-Fi is more used than the computers as patrons mostly bring in their own devices. He said they are looking to improve the wireless printing capabilities as well.

Hatton said regarding the building itself, at this time, we need to replace two of the A/C units at the Hope Branch. Two others were replaced fairly recently and these two are original to the building. He said while not surprising, it is an unexpected, but necessary replacement.

### B. Director's Report.

- Health Insurance. As noted in the Claims discussion, Hatton said that our expenses have been higher than usual this year. As we are self-insured, we pay out for our own claims and that Dunn & Associates manages our claims. This year has been claim heavy. We have had several very good years when expenses were less, but this year happens to be higher. He still believes, however, that self-insurance is the best option there is. We have control over our money and everything is personalized to us. We aren't at the mercy of other entities controlling costs and expenses. He said we are waiting on reimbursements which will defray some costs and that we will be meeting with Cathy Dunn in the next 2 months for further discussion.
- 850 Tipton. Hatton reported that we are waiting for the Zoning Commission certificate. He said some neighbors to 850 were concerned about parking, but that may be more to do with Sunday morning parking rather than any events we might plan. He said the official capacity for the building is 400. He said there are 130 parking spaces. He said a tentative timeline is in place for insurance and closing.
- Eastside. Hatton said there is no update from last meeting. Everyone continues to work on the plan. He said he would like to have the July meeting at the proposed Eastside site and that further information on that would be forthcoming.

Public Comment – 3 minutes per speaker

Paul Hoffman reported that the Friends had a great collaboration with Yes! Cinema for popcorn sales at the most recent concert on the Plaza. He said they had excellent concession sales and raised a good amount for the Friends.

New Business

Hatton reminded the Board of the next meeting on July 15, 2024, location to be determined.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 5:02 p.m.

Attested:

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Monta Frazier, Secretary Pro-Tem

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Gary Gron, President