

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
January 15, 2024
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:02 p.m. by President Gron.

Present on site: Monta Frazier, Gary Gron, Laura Hack, Vern Jorck, Dawn Doup-Pandit, Stephen Shipley, and Mike Wilkerson. Library staff: Jason Hatton, Director; Joe Joyner, HR; Michelle Williams, Business Services Coordinator. Mike Mclver, Attorney.

Present via Zoom: None

Absent: None

Approval of Minutes

The minutes of the December 11, 2023 Board Meeting were reviewed. Wilkerson moved and Jorck seconded approval of the December 11, 2023 minutes as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 925 through 952 in the amount of \$374,513.35 and Claims 1 through 55 in the amount of \$241,036.39 for a total of \$615,549.74 were reviewed. Hatton made note of the following claims: Claim 932 to Jack Laurie Group for the retainage on the flooring project. Claim 942 to Oracle for the second installment for the elevator for materials. Claim 15 to ABC is the annual contract for our Accounting Software and Cloud backup. Claim 36 for the Mango Languages database for the American Sign module. Frazier moved and Doup-Pandit seconded approval to pay Claims 925 through 952 in the amount of \$374,513.35 and Claims 1 through 55 in the amount of \$241,036.39 for a total of \$615,549.74 The Board was polled and all answered Aye. Motion carried unanimously.

Action Items

A. Approval of Treasurer's Bond. Hatton advised that the Treasurer's Bond in the amount of \$35,000.00 must be approved by the board each year and filed with the Records office. The bond for 2024 is for Mike Wilkerson. Hack moved and Jorck seconded approval of the Treasurer's Bond as presented. The Board was polled and all answered Aye. Motion carried unanimously.

B. End of 2023 Transfers. Hatton reminded the Board that it is necessary to eliminate any negative balances in appropriations. Transfers within major budget categories can be made by motion. Transfers between major budget categories must be made through a resolution. The Motion to Transfer Funds within major categories in the Operating Fund Budget in the amount of \$434,124.50 and in the Rainy Day Fund Budget in the amount of \$55,871.35 were reviewed. The Motion to Transfer Funds between major categories in the Operating Fund Budget in the

amount of \$164,779.32, in the Rainy Day Fund Budget in the amount of \$100,000.00, and in the LIRF Budget in the amount of \$89,490.63 were reviewed. Shipley moved and Wilkerson seconded approval of the Motion to Transfer Funds with categories and to approve the Resolution to Transfer funds between Major categories as presented. The Board was polled and all answered Aye. Motion carried unanimously.

C. Appointment of Board of Finance 2023. Gron agreed to serve as President, Wilkerson agreed to serve as Secretary, and Frazier volunteered to serve as Treasurer/Member at Large to the Board of Finance. Members were appointed to the Board by President Gron as presented.

Reports

A. Facilities Assessment. Hatton gave a detailed report on the Facilities assessment of North Christian Church and other potential locations for implementation of the 2024 – 2028 Strategic Plan. He reviewed the points of the plan, including the mission, vision and values, covering the strategic areas of focus. He reported that he is planning for the February Board meeting to be at the NCC location and that we will be inviting community stakeholders and representatives to the meeting for their input. After further discussion, Hatton said that he would prepare and provide a timeline.

Public Comment – 3 minutes per speaker

None.

New Business

A. Hatton reminded the Board members that the February 19 Board Meeting will be held at 850 Tipton Lane, the former North Christian Church location.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 6:07 p.m.

Attested:

Laura Hack, Secretary

Gary Gron, President