

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
Hope Branch - Annex
June 12, 2023 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:01 p.m. by President Gron.

Present on site: Monta Frazier, Gary Gron, Laura Hack, Dawn Doup-Pandit, Stephen Shipley, and Mike Wilkerson. Library staff: Jason Hatton, Director; Michelle Williams, Business Services Coordinator; Mike McIver, Attorney.

Absent: Vern Jorck

Approval of Minutes

The minutes of the May 8, 2023 regular meeting and the May 20, 2023 executive session were reviewed. Frazier moved and Shipley seconded approval of both the May 8, 2023 and May 30, 2023 meeting minutes as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 353 through 449 in the amount of \$522,238.35 were reviewed. Hatton made note of the following claims: Claims 359 to Johnson-Witkemper for our fine arts insurance policy. Claim 395 to Corrigan Movers for the flooring project moves. Claim 412 to Margaret Sullivan Studios for the strategic planning project. Claim 413 to renew Morningstar Investment database. Claim 423 to Newspapers.com, which is paid out of the Helen Rowell memorial for genealogy purposes. Claim 424 to SantaRossa for the flooring project paid out of the funds encumbered from 2022. Claim 442 to Kinney Glass for replacement door in the Childrens area out to the courtyard. Claim 445 to Repp & Mundt for the acoustic work in the conference room and meeting room 4. Claim 446 to the jack Laurie Group for carpet and tiles for the flooring project also paid out of the 2022 encumbered funds. Wilkerson moved and Shipley seconded approval to pay Claims 353 through 449 in the amount of \$522,238.35. The Board was polled and all answered Aye. Motion carried unanimously.

Reports

A. Hope Branch update – Dave Miller. Miller reported on recent activity at the Hope Branch. He pointed out the new signage in the front windows at the Annex designating it as such. He said the Summer Reading kickoff at Hope was held on the Hope Town Square. He said they were excited to see the numbers up measurably after the lower numbers from the COVID period. He said the library participated in the Community Garage Sale with a mini book sale on the sidewalk.

Miller reported on the upcoming 25th Anniversary of the Branch building. He said that while this building was dedicated on 7/13/1998, there have been almost 100 years of library service in the community. A celebration is planned for July 12 at 5:30 pm. Miller said there would be special guests and speakers including BCPL Archivist Tricia Gilson and Former

Hope Branch Manager and Librarian Imogene Emmert. Stefanie Day BCPL Create Librarian is designing and creating a commemorative coin/token for the event.

B. Director's Report.

1. Update on the progress on the flooring project.

- Large print and graphics have been moved back to their place
- In the Childrens area, a quarter of the carpet has been finished and tile work will begin tomorrow
- The Friends' Book Sale has been relocated to the front windows to prepare for replacing carpet in that area

C. Naming Policy. Hatton presented a draft of a naming policy for the Board to review. He said the question about a policy was most recently raised upon the death of former BCPL Director Steve Suckow. Hatton said Suckow was the longest serving director at the library and had been a leader in the construction of the current library and plaza area. Hatton also mentioned a past proposal about naming the plaza after the J.I. and Xenia Miller. He said he researched other library naming policies to prepare this draft. Board members were asked to convey edits, ideas or suggestions to Hatton prior to action at the July meeting.

Action Items

A. Teen Subcommittee Phase 3 report and Displays/Exhibit Policy. Hatton presented the Teen Subcommittee Synthesis along with a draft of a policy on Displays and Exhibits. He also discussed the changes coming to the Teen area being made in conjunction with the flooring project. Shipley thanked Hatton and the committee for the thorough job they did on the report. He suggested the adoption of the policy be tabled until the July meeting to allow time to peruse the document before making a decision. All members agreed. Further discussion tabled.

Public Comment – 3 minutes per speaker

None.

New Business

Hatton reminded the Board that the July 10 meeting will be in the Main Level Meeting Room at Main.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 4:46 p.m.

Attested:

Laura Hack, Secretary

Gary Gron, President