

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
May 8, 2023
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:02 p.m. by President Gron.

Present on site: Monta Frazier, Gary Gron, Laura Hack, Vern Jorck, Dawn Doup-Pandit, Stephen Shipley, and Mike Wilkerson. Library staff: Jason Hatton, Director; Michelle Williams, Business Services Coordinator; Mike McIver, Attorney.

Absent: None

Announcements

The Board welcomed new Board member Dawn Doup-Pandit.

Approval of Minutes

The minutes of the April 10, 2023 meeting were reviewed. Jorck moved and Frazier seconded approval of the April 10, 2023 meeting minutes as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 268 through 352 in the amount of \$533,799.76 were reviewed. Hatton made note of the following claims: Claims 270 and 300 to Corrigan for moving services for the flooring project. Claim 271 to Oracle for the elevator replacement contract. Claim 281 to Santa Rossa for the stairs portion of the flooring project. Claim 316 to ISL for InfoExpress, our in-state courier service. Claim 325 to Margaret Sullivan Studios. Claim 328 to OfficeWorks for tables for the Teen area. Wilkerson moved and Shipley seconded approval to pay Claims 268 through 352 in the amount of \$533,799.76. The Board was polled and all answered Aye. Motion carried unanimously.

Jorck asked about an item on the Receipt summary for approximately \$41,000. Hatton answered that it was a reimbursement for Verizon and Chromebooks.

Action Items

None.

Reports

A. Strategic Planning Update – Margaret Sullivan. Margaret Sullivan gave a presentation on the status of the strategic planning process. She discussed the work done by her group together with various staff groups as well as the community at large. She said they expect to have a deliverable in the fall.

B. Director's Report.

1. We have installed a Legal Aid Kiosk, sponsored by the Indiana Bar, in the reference area.
2. We are in the process of an audit by the State Board of Accounts for 2019 – 2022.
3. A replacement door has been installed in the Children's area opening to the courtyard.
4. Update on the progress on the flooring project.
 - The staircase has been finished
 - The tiling has been completed in the story time room and the lower level halls
 - The tiling has begun in the large print area
 - Carpeting has been completed in the lower level including TSD, etc.
 - Carpeting will begin on the Mezzanine on 5/30
 - The Book Express is expected to be completed by 6/6 with delivery to us soon after. We received a \$5,000 grant from Cummins to stock the Book Express which will be rebranded as BCPL Beyond. There will be a pack-the-bus event to promote the rebranding and to increase the items we will have to distribute.
 - Legislative update on HB1447, which addresses school libraries.

C. Summer Reading – Dakota Hall. Hall presented an overview of the activities around the Summer Reading Program - Adventure with the Library. The kickoff will be 6/5 at Mill Race Park from 5p – 7p. The kickoff at the Hope Branch will be 6/7 on the Hope Square from 4p – 7p. There will be live music and games at each event. There will be an end of Summer Reading party with a ticketed event at Donner Pool on 7/29. We will use Bookpoints again to track reading by number of books or by minutes spent reading.

Public Comment – 3 minutes per speaker

None.

New Business

Hatton reminded the Board that the June 12 meeting will be at the Hope Branch annex.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 5:13 p.m.

Attested:

Laura Hack, Secretary

Gary Gron, President