



Kendallville Public Library

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KENDALLVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES Notice for Furniture Bid Adoption Minutes

Kendallville Public Library

Meeting Rooms 1 & 2

November 11, 2025

7:00pm

KENDALLVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES Monthly Meeting Notice & Minutes

Kendallville Public Library

Meeting Rooms 1 & 2

7:05pm

	Attending	Not Attending
1. Anne Tipple, President	1. x	1.
2. Deb Blaine, Treasurer	2.	2. x
3. Kara Huelsenbeck, Member-At-Large	3. x	3.
4. Dustin Fry, Member-At-Large	4.	4. x
5. Jeni Ekovich, Member-At-Large	5. x	5.
6. Amanda Jansen, Member-At-Large	6. x	6.
7. Kimberly Angell	7. x	7.

I. Furniture Bid Adoption Meeting Called to Order

a. By **Anne Tipple at 7:02pm**

b. Presentation of Bids

i. 4 bids submitted overall

1. 2 submitted past the deadline and could not be read

2. 1 submitted without credentials and did not qualify

3. Custer submission met requirements but was overbid at \$3321,506.47; only qualifying bid

c. Is there a motion to adopt the Furniture Bid Adoption Meeting Called to Order

i. Motion made by: **Amanda Jansen**



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- ii. Seconded by: **Kara Huelsenbeck**
 - iii. All approved
 - d. Motion to adjourn the adoption
 - i. Motion to adjourn made by: **Jeni Ekovich**
 - ii. Seconded by: **Kara Huelsenbeck**
 - iii. All approved
 - II. Regular Meeting Called to order
 - a. By: **Anne Tipple** at **7:16pm**
 - III. Public Forum
 - a. NA
 - IV. Consideration of Approval of October 14, 2025 Board Minutes
 - a. Motion to approve made by: **Jeni Ekovich**
 - b. Seconded by: **Kara Huelsenbeck**
 - c. All approved
 - V. Report of the Librarian
 - a. Incident Reports
 - i. KPL – staff allergy and empty medicine bottles in trash
 - ii. LB – elderly man hit the building; Krista fell getting into her car
 - b. Bond Project Updates
 - i. Refer to Letter to the Board
 - c. Legal Matter – no update
 - VI. Finances & Facilities
 - a. Finances
 - i. October 2025
 - 1. Motion to approve made by: **Amanda Jansen**
 - 2. Seconded by: **Kim Angell**
 - 3. All approved
 - b. Facilities
 - i. No hot water
 - ii. Trying to get new locks on the restroom doors at Limberlost
 - iii. Need new humidifiers – over \$11,000 each; building into the renovation budget; need new software upgrades – working with MSKTD and Schenkel to get those into the project
 - VII. Committee Reports
 - a. Committees scheduled meetings the month of November



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VIII. Unfinished Business

a. Certification of Internal Controls

i. Motion to approve made by: **Kara Huelsenbeck**

ii. Seconded by: **Amanda Jansen**

iii. All approved

b. Annual Pay Period and Closing Schedule

IX. New Business

X. Adjournment

a. Motion to adjourn made by: **Kara Huelsenbeck at 8:01pm**

b. Seconded by: **Kim Angell**

c. All approved

The next regular meeting will be held Tuesday, December 11, 2025 at the Kendallville Public Library at 7:00pm in Meeting Rooms 4.