



Kendallville Public Library

Providing access to information...for life.

KENDALLVILLE PUBLIC LIBRARY BOARD OF TRUSTEES Meeting Minutes

July 8, 2025

Kendallville Public Library

Meeting Room C

7:00pm

	Attending	Not Attending
1. Anne Tipple, President	1.	1. x
2. Deb Blaine, Treasurer	2.	2. x
3. Kara Huelsenbeck, Member-At-Large	3. x 4.x	3. 4.
4. Dustin Fry, Member-At-Large		
5. Jeni Ekovich, Member-At-Large	5.	5.x
6. Amanda Jansen, Member-At-Large	6.x 7. x	6. 7.
7. Kimberly Angell		

- I. Call to Order
 - a. By Kara Huelsenbeck at 7:05pm
- II. Public Forum
 - a. none
- III. Consideration of Approval of June 10, 2025 Board Minutes
 - a. Motion to approve made by: Dustin Fry
 - b. Seconded by: Amanda Jansen
 - c. All approved
- IV. Finances
 - a. Finances
 - i. June 2025
 1. Motion to approve made by: Amanda Jansen
 2. Seconded by: Kimberly Angell
 3. All approved
 - ii. July 2025 Partial & Bond Expenses



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1. Motion to approve made by: Amanda Jansen
 2. Seconded by: Kimberly Angell
 3. All approved
- V. Committee Reports - none
- VI. Report of the Librarian
- a. Brooke Hastings, Adult Services Assistant, resigned due to personal reasons
 - i. She had worked one evening a week and one weekend a month
 - b. Full-time Adult Services Assistant, Kately Shambaugh, is going back to school to further her teaching degree; she is cutting back from 40 hours and taking Brooke's part-time position
 - i. We will be hiring two 20-Hour positions which is a savings to the library; no insurance
 - c. We hired Richard Blake as our Facilities Manager; he will have about 3 weeks of overlap with Mark before Mark departs for retirement; we are hosting a party July 25th from 4pm-7pm here at KPL
 - d. I attended an online webinar with the Indiana State Library to address fiscal changes due to current legislation. Due to decreased funding:
 - i. INSPIRE – less databases
 - ii. Library Certification remains unchanged
 - iii. Public Library Standards remain unchanged but the State Library foresees an uptick in waivers
 - iv. Internet Connectivity Fund – the state will no longer supplement this; we received approximately \$11,250 this year and will need to build that into our budget for next year
 - v. Evergreen will see no changes this year or next, supposedly
 - vi. InfoExpress increased – transit of materials
- *Question from Board – Is there a list of databases being cut? Does the Library have access to a usage report of databases being used by our community?
- e. Met with Baker Tilly – proceed with 2026 budget planning;
 - f. Construction started 7/8/2025. An AEP line was discovered in the area for the new Maintenance Building location. Building may need to be moved. On hold until more information is available.
 - g. Several incidents have occurred – group of juveniles were being loud and disruptive, they were given a warning if behavior continues, will face suspension.



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Another patron was being aggressive towards staff over a DVD misunderstanding. Recommend a 1 year suspension – board agreed.

A kitten was found in the restroom by patrons; patrons adopted the kitty.

VII. Facilities

- a. Hitching post update – employees family members have offered to donate material

* Question from Board member – How important is the post? Do we believe it will be used? What will be the total cost to the library?

*Board asked about updating the plaques in the lobby as part of the building project?

VIII. Unfinished Business

*Question from Board – is there an update on the pending legal matter? Waiting to meet with Mr. Yoder. The next action will be from the other party and how they'd like to proceed.

IX. New Business

- a. Need to hire a moving company
 - i. Motion to adopt/award the **2024 GO Bond Project Moving Contract to Workspace Solutions in the amount of \$71,160.00**
 1. Motion made by: Dustin Fry
 2. Seconded by: Kimberly Angell
 3. All approved
- b. Would like to close LB at noon for Chautauqua Days on Saturday, August 9th
 - i. Motion to approve made by: Dustin Fry
 - ii. Seconded by: Amanda Jansen
 - iii. All approved

X. Adjournment

- a. Motion to adjourn made by: Amanda Jansen 8:02pm
- b. Seconded by: Kimberly Angell
- c. All approved