



Kendallville Public Library

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KENDALLVILLE PUBLIC LIBRARY BOARD OF TRUSTEES Meeting Notice & Agenda

November 12, 2024

Kendallville Public Library

Meeting Room C

	Attending	Not Attending
1. Sam Zollman, President	1. X	1.
2. Anne Tipple, Vice President	2. X	2.
3. Deb Blaine, Treasurer	3. X	3.
4. Kara Huelsenbeck, Member-At-Large	4. X	4.
5. Dustin Fry, Member-At-Large	5. X	5.
6. Jeni Ekovich, Member-At-Large	6. X	6.

- I. Call to Order
 - a. By Sam Zollman at 6:02pm
- II. Public Forum
 - a. Mr. Harpreet Monte Singh from Rome City proposes
 - i. to fund the removal of two trees in front of library
 - ii. landscape the front of the Library
 - iii. pave the alley and our lot between our building and his store
 - iv. funding towards new electronic sign
- III. Consideration of Approval of October 21 Board Minutes
 - a. Motion to approve made by: Anne Tipple
 - b. Seconded by: Kara Huelsenbeck
 - c. All approved
- IV. Report of the Librarian
 - a. Incident Reports – NA
- V. Finances & Facilities



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- a. Finances
 - i. October 2024
 - 1. Motion to approve made by: Dustin Fry
 - 2. Seconded by: Deb Blaine
 - 3. All approved
 - ii. November 2024 partial
 - 1. Motion to approve made by: Deb Blaine
 - 2. Seconded by: Dustin Fry
 - 3. All approved
 - b. Facilities
 - i. Hail damage
 - 1. Work commenced November 11th
 - 2. Electronic Marquee Options presented – Brightsigns and Graycraft signs, board elected to hire Graycraft Signs for repair
- VI. Committee Reports
- a. Dustin Fry stated Internal Controls committee needs to schedule meeting
- VII. Unfinished Business
- a. ED presented pricing for Copiers/Printers/Miraki with Perry ProTech
 - b. Motion to postpone until December 2024 meeting
 - i. President asked about current customers and if they had references & cost of printers for Kyocera vs. Ricoh
- VIII. New Business
- a. New Library Board Member
 - i. Waiting on County Council to report back with selection on 7th board member, received 3 applications
 - b. 2025 Library holiday closure schedule
 - i. Motion to approve made by: Jeni Ekovich
 - ii. Seconded by: Anne Tipple
 - iii. All approved
 - c. Chat about potential additional days off for staff
 - i. Board decided not to add any additional days off than the current calendar offers
 - d. Motion to accept Mr. Singh's offer with a contract



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- i. Motion to approve made by: Jeni Ekovich
 - ii. Seconded by: Kara Huelsenbeck
 - iii. All approved
- IX. Miscellaneous
 - a. President Sam Zollman announced his resignation effective 12/31/2024
- X. Adjournment
 - a. Motion to adjourn made by: Kara Huelsenbeck @ 7:03pm
 - b. Seconded by: Jeni Ekovich
 - c. All approved

The next regular meeting will be held Tuesday, December 10, 2024, at the Kendallville Public Library at 6:00pm in Meeting Rooms 1&2.