



Kendallville Public Library

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KENDALLVILLE PUBLIC LIBRARY BOARD OF TRUSTEES Meeting Minutes

October 21, 2024

Kendallville Public Library

Meeting Rooms 1&2

	Attending	Not Attending
1. Sam Zollman, President	1. x	1.
2. Anne Tipple, Vice President	2. x	2.
3. Deb Blaine, Treasurer	3.	3. x
4. Kara Huelsenbeck, Member-At-Large	4. x	4.
5. Dustin Fry, Member-At-Large	5.	5. x
6. Jeni Ekovich, Member-At-Large	6. x	6.

- I. Call to Order
 - a. By Sam Zollman at 6:13 pm
- II. Public Forum - none
- III. Consideration of Approval of September 10 Board Minutes
 - a. Motion to approve made by: Jeni Ekovich
 - b. Seconded by: Anne Tipple
 - c. All approved
- IV. Report of the Librarian
 - a. 2 patrons were served No Trespass
 - b. Youth and Adult monthly reports were presented
 - c. Lego cleaning update – staff have been working on trying to determine a process that’s not so time consuming. Will not be growing the collection at this time
- V. Finances & Facilities
 - a. Finances
 - i. September 2024
 1. Motion to approve made by: Kara Huelsenbeck
 2. Seconded by: Anne Tipple



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- 3. All approved
 - ii. October 2024 partial
 - 1. Motion to approve made by: Kara Huelsenbeck
 - 2. Seconded by: Anne Tipple
 - 3. All approved
 - b. Facilities
 - i. KENDALLVILLE BUILDING
 - 1. KPL chiller problem resolved for now
 - ii. LIMBERLOST BUILDING
 - 1. We are now current on our water samples; am seriously considering installing a filtration system in January to keep us from getting this far again
 - 2. Neighboring business would like to repair potholes in alley, meeting scheduled with owner. Board approves the business to fill the potholes
 - iii. Hail damage
 - 1. Materials are on order; I think we will see some work next week or the week after
- VI. Committee Reports
 - a. NA
- VII. Unfinished Business
 - a. Updated Collection Development Policy – board requested minor changes to policy and agreed to adopt the policy with changes
 - i. Motion to approve made by: Anne Tipple
 - ii. Seconded by: Kara Huelsenbeck
 - iii. All approved
- VIII. New Business
 - a. 2025 Budget Adoption
 - i. Pause and call the Adoption Hearing to Order
 - ii. Introduce the 2025 Budget
 - iii. Open for Board Comment
 - iv. Board Vote & Sign Resolution
 - 1. Motion to approve made by: Anne Tipple
 - 2. Seconded by: Jeni Ekovich
 - 3. All approved



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IX. Miscellaneous

- a. Library Board of Trustees Applicant
 - i. Board requested both applicants be presented to governing body for selection
- b. Printer vendor and purchase possibly changing to Perry ProTech. Still working on final equipment, costs and how our new bond affects lease options, prices forthcoming
- c. Security system quotes being gathered – ED will have quotes to present next month

X. Adjournment

- a. Motion to adjourn made by: Kara Huelsenbeck @7:20pm
- b. Seconded by: Jeni Ekovich
- c. All approved

The next regular meeting will be held Tuesday, October 8, 2024, at the Kendallville Public Library at 6:00pm in Meeting Room C.