



Kendallville Public Library

Providing access to information...for life.

KENDALLVILLE PUBLIC LIBRARY BOARD OF TRUSTEES Meeting Minutes

July 9, 2024

Limberlost Branch

Large Meeting Room

	Attending	Not Attending
1. Sam Zollman, President	1.	1. x
2. Anne Tipple, Vice President	2. x	2.
3. Deb Blaine, Treasurer	3. x	3.
4. Kara Huelsenbeck, Member-At-Large	4. x	4.
5. Dustin Fry, Member-At-Large	5. x	5.
6. Jeni Ekovich, Member-At-Large	6. x	6.

- I. Call to Order
 - a. By Anne Tipple at 6:10pm
- II. Public Forum
 - a. NA
- III. Consideration of Approval of Minutes
 - a. Motion to approve made by: Dustin Fry
 - b. Seconded by: Deb Blaine
 - c. All approved
- IV. Report of the Librarian
 - a. No Incidents to report
 - b. 2 worker comp injuries, resulting in minor treatment, not lost time
 - c. Adult Dpt.
 - i. Leah spoke to the business of her department's Summer Reading programs
 - ii. Her humanities grant culminated in a couple of pottery classes at the CLC; she has another class scheduled in September; based on the high demand



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- iii. Leah and Brittany attended the Sylvan Lake Association Meeting to discuss services offered at Limberlost; they passed out summer reading bookmarks and signed folks up for cards
 - d. Youth Services
 - i. Shared that we collaborated once more with Life and Family Services for a Children's Health Fair
 - ii. Again, busy program days
 - iii. Limberlost participates in the school's summer lunch program
 - iv. Mary met with the Principal & VP of the Islamic school; they discussed the process for student cards and possible ways to work together in the future
 - v. Due to lifechanging events our Youth Services Assistant, Allie Feltner, resigned; we have begun interviewing for her replacement
 - e. Board members would like to have Department reports included in their email packet
 - V. Finances & Facilities
 - a. Finances
 - i. June 2024
 - 1. Motion to approve made by: Dustin Fry
 - 2. Seconded by: Deb Blaine
 - 3. All approved
 - b. Facilities
 - i. Hail Damage Update
 - ii. Van – estimate came in at just under \$7,000; we have an appointment at the dealership to pop out some of the dents but we are looking at months down the road for the rest of the bodywork
 - iii. Building estimate – discussed quotes received
 - iv. Outdoor sign – discussed cost to repair and initial cost of installation
- VI. Committee Reports
- VII. Unfinished Business
 - a. EAP Return and Report
 - i. Parkview – Premium Program is \$1900
 - 1. 8 sessions per household member
 - 2. More counseling sessions for less



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3. Motion to approve the addition to the benefits package beginning January 2025 for all employees
 - a. Motion to approve made by: Dustin Fry
 - b. Seconded by: Kara Huelsenbeck
 - c. All approved

VIII. New Business

- a. Preliminary Bond Resolution
 - i. Motion to approve made by: Dustin Fry
 - ii. Seconded by: Deb Blaine
 - iii. All approved and resolution signed
- b. Declaration of Official Intent to Reimburse Expenditures
 - i. Motion to approve made by: Dustin Fry
 - ii. Seconded by: Deb Blaine
 - iii. All approved and resolution signed
- c. Chautauqua Days – Closing LB at 12pm
 - i. Motion to approve closing LB at 12pm for Chautauqua Days made by: Deb Blaine
 - ii. Seconded by: Kara Huelsenbeck
 - iii. All approved
- d. eRate Resolution to join Indiana State Library Consortium for Public Library Internet Access for Funding year July 1, 2025 – June 30, 2026
 - i. Motion to approve made by: Dustin Fry
 - ii. Seconded by: Deb Blaine
 - iii. All approved

IX. Miscellaneous

- a. Shared Ice Miller's handout with deadlines and timeline for bond issuance
- b. Informed board of neighboring Rome City business wanting to add a sign but must have approval from Zoning

X. Adjournment

- a. Motion to adjourn made by: Deb Blain @ 7:00 pm
- b. Seconded by: Kara Huelsenbeck
- c. All approved