I. Call to Order
   a. By: Kara Huelsenbeck
      i. Sam arrived shortly after CtO
   b. Time: 6:11 pm

II. Public Forum
   a. NA

III. Consideration of Approval of Minutes
   a. Motion to approve, as corrected, made by: Dustin Fry
   b. Motion seconded by: Deb Blaine
   c. Approved by all

IV. Report of the Librarian
   a. Katie Woodward, Marketing Manager, returns from Maternity leave
   b. Kleiman was fantastic! 25 year anniversary
      i. Library had a wrap-up meeting and have already begun securing/contracting the next year’s venue
      ii. Will be keeping track of hours spent on Kleiman
      iii. Kleimans encourage expanding the contest into Middle and High school
      iv. KPL is looking at adopting more of a digital submission process and a digital curation process

V. Finances & Facilities
   a. Finance
i. April Voucher List
   1. Motion to approve made by: Kara Huelsenbeck
   2. Motion seconded by: Deb Blaine
   3. Approved by all

b. Facilities
   i. Foundation
      1. Basically, keep an eye on it over time
      2. Two different kinds of joists were used and positioned in such a way that did not allow the building to gradually accommodate settling
   ii. Roof
      1. Not mother nature related
      2. Mindy is pushing buttons to pursue a warranty claim with the manufacturer

VI. Unfinished Business
   a. SB12 ..... SB380.... paired down; the portion that could force felonies onto librarians did not pass nor did the portion forcing librarians to sensor materials

VII. New Business
   a. Bond
      i. KPL’s bond payment is December 2025; meaning it drops off in 2026
      ii. It is a 12-18 month process to secure a bond and issue a building project of any kind
      iii. Mindy recommends the board moves on it now; if we wait any longer it will be too late....our bond will drop off....tax rates will lower....patrons will get used to the lower rates....and then when we try to get a new bond there will be pushback
      iv. A presentation with Baker Tilly and Ice Miller will be scheduled
         1. Baker Tilly
            a. This company assists municipalities with building/planning processes and projects
            b. Mindy and Melissa met with them and propose that the board hire them to help KPL move forward with securing the next bond
         2. Ice Miller
            a. This company acts as a legal bond authority
b. Mike Yoder is KPL’s attorney but a specialized law firm is needed to secure and file for a bond

v. Mindy recommends retaining them for the next chapter of KPL’s growth
vi. The Kendallville Public Library Board of Trustees agreed to retain Baker Tilly and Ice Miller for the bond project
   1. All in favor with none apposing

b. Policies
   i. Weapons & Firearms Policy for Employees
      1. Not in favor of employees concealing and carrying
      2. Ok with pepper spray but recommend changing it so it encompasses all aerosols
      3. Wants library to offer training opportunities
   ii. Code of Conduct
       1. Recommend pulling ‘no weapons’ from policy; can’t police can’t say it
   iii. Active Shooter Policy
       1. Ready to go to lawyer for review

VIII. Miscellaneous
   a. NA

IX. Adjournment
   a. Motion to adjourn made by: Beth Friskney
   b. Motion seconded by Deb Blaine
   c. All in favor

The next regular meeting will be held Tuesday, June 13 at the Kendallville Public Library at 6:00pm in Meeting Rooms 1&2.