



Kendallville Public Library

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KENDALLVILLE PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

March 14 at 6:00pm
Limberlost Branch
Large Meeting Room

I. Call to Order

- a. By Sam Zollman at 6:00pm
- b. Secretary Pro-Tem: Kara Huelsenbeck
 - i. Motion to approve by: Jeni Ekovich
 - ii. Seconded by: Anne Tipple
 - iii. Approved by all

II. Public Forum

- a. NA

III. Consideration of Approval of Minutes

- a. Motion to approve by: Anne Tipple
- b. Seconded by: Dustin Fry
- c. Approved by all

IV. Report of the Librarian

- a. 2022 Library Report and AFR reports both submitted
- b. Online Users up
- c. Circulation items lower – to be expected with increase online use up
- d. Program events up
- e. Door counts lower

V. Finances & Facilities

- a. Motion to approve Financials; February Financials – Jeni Ekovich, Seconded by Kara Huelsenback; partial March financials by Dustin Fry Seconded by Anne Tipple
- b. Roof
 - i. Sherwin Williams consulting an expert to see if it could be hail damage; possible insurance claim
 - ii. Question by board about paint – roof painted upon installation
 - iii. Mindy reiterated that \$66k was budgeted but the cost to repair might be more. Consideration with board to possibly wait until 2024. Risks to waiting; cost increase, leaks could develop
- c. Foundation

Kendallville Public Library • 221 S. Park Avenue, Kendallville, IN 46755 • 260-343-2010
Limberlost Branch • 164 Kelly St., PO Box 447, Rome City, IN 46784 • 260-854-2775

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- i. Haven't heard back from Fetters Construction
 - ii. Structural Engineer scheduled to come and take a look in April
 - i. Board agrees with Structural Engineer consult, would like to know about the warranty if repairs are needed.
 - b. Lightning needs to be updated at both KPL and LB
 - c. Rusting pipes have been discovered in the restrooms at LB – looking for someone to scope and report extent of rust
 - d. Water Softner at LB needs replaced
- VI. Unfinished Business
 - a. Senate Bill 12 - it is about charging librarians with felony
 - i. First Part – is written to remove the defense for school library, as of now Museums, Post Secondary Schools, and Public Librarians will not be restricted from providing defense
 - ii. Second Part – emphasizing policies and procedures for procurement and reconsideration
 - iii. Will now go to House
 - b. Board Vote on new Collection Development Policy
 - i. Motion to Approve by Anne Tipple
 - ii. Seconded by Kara Huelsenbeck
- VII. New Business
 - a. Capital Assest Policy
 - b. Reconsider Asset value and depreciation years
 - c. Policy needs cleaned up
 - d. Kleiman is confirmed for CLC
 - e. Subscription card agreement with FOL good through March 2024; FOL will pay \$48 and the Patron will pay \$45, agreement signed
 - f. AFR completed, submitted and posted in News Paper
 - g. Annual Report completed and submitted
- VIII. Miscellaneous
 - a. Director pay to be discussed at next Board meeting during Executive Session.
- IX. Adjournment
 - a. Motioned by Dustin Fry
 - b. Seconded by Kara Huelsenback

The next regular meeting will be held Tuesday, April 11 at Kendallville Public Library at 6:00pm.

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