KENDALLVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
January 24, 2023 at 6:00pm
Kendallville Public Library
Meeting Room 4

I. Call to Order
   a. By Sam Zollman at 6:10pm
   b. Secretary Pro-Tem: Jeni Ekovich

II. Board of Finance Mtg.
   a. Officers
      i. Nominated by Jeni Ekovich
      ii. Motion to elect by: Kara Huelsenbeck
      iii. Seconded by Jeni Ekovich
      iv. Approved by all
   b. Investment Report
      i. Read by Sam Zollman
      ii. Publishing Legal Notices
         1. Motioned by: Anne Tipple
         2. Seconded by: Jeni Ekovich
         3. Approved by all
   c. Depositories
      i. Motioned to approved by Kara Huelsenbeck
      ii. Seconded by Jeni Ekovich
      iii. Approved by all
   d. Board of Finance Adjournment at 6:15pm
      i. Motion to adjourn made by: Jeni Ekovich
      ii. Seconded by: Anne Tipple
      iii. Approved by all

III. Public Forum
    a. NA

IV. Consideration of Approval of Minutes
    a. Motion to approve made by Kara Huelsenbeck
    b. Seconded by Anne Tipple
    c. All approved
V. Report of the Librarian
   a. We made an offer to fill our Floater Position and it was accepted; interviews for YS Assistant position and LB Housekeeper position are scheduled

VI. Finances & Facilities
   a. FIN
      i. Motion to approve December 2022 made by Anne Tipple
      ii. Seconded by Kara Huelsenbeck
      iii. Motion to approve partial January 2023 made by Kara Huelsenbeck
      iv. Seconded by Anne Tipple
      v. All approved
   b. Facilities
   c. Roof – no update; Mark is making calls
   d. Foundation – the building’s foundation has shown noticeable shifting creating two vertical cracks on the East Walls
   e. The elevator is fixed – there were more issues that originally thought
   f. We had a boiler shut down; it is under warranty so the cost of repair will be minimal, just labor charges we believe.
   g. Working on a facility service plan

VII. Unfinished Business
   a. NA

VIII. New Business
   a. RESOLUTION 2023_01_Advance Payment of Bills
      i. Motion to approve made by Anne Tipple
      ii. Seconded by Jeni Ekovich
   b. RESOLUTION 2023_02_Fund Transfer
      i. Motion to approve made by Kara Huelsenbeck
      ii. Seconded by Anne Tipple

IX. Miscellaneous

X. Adjournment
   a. Motions by Jeni Ekovich @ 6:45pm
   b. Seconded by Kara Huelsenbeck
   c. All approved

The next regular meeting will be held Tuesday, February 14 at Kendallville in Meeting Rooms 1 & 2 at 6:00pm.