

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
April 18, 2023

CALL TO ORDER

President Wolfe, presiding, called the meeting to order at 7:03 p.m.

Members Present: Rich Basofin, Alicia De La Cruz, Irene Hoffman, Rebecca Nathanson, Ashley Lapin Olian, Rob Olian, Carol Wolfe, Peter Zotos

Members Absent:

Others Present: Noah Apley, Pamela Siegel, Heidi Smith, Kim Stone, Catherine Eilers

APPROVAL OF MINUTES

Trustee Hoffman moved and Trustee Zotos seconded a motion to approve the March 21, 2023 regular meeting minutes, March Bill List, and March Financial Reports. The motion passed unanimously.

Ayes: Basofin, De La Cruz, Hoffman, Nathanson, Lapin Olian, Olian, Wolfe, Zotos

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

Catherine Lambrecht and Jeff Stern, Historical Society Board members, expressed concerns in support of a former library employee, the conditions of the physical space of the archives, and the future of the partnership with the Library.

REPORT OF THE PRESIDENT

President Wolfe's report included the following:

- President Wolfe reminded trustees that the first neighborhood meeting is scheduled for Wednesday evening at the Library. There are two more future meetings if trustees are interested in attending.
- President Wolfe reported that she, Director Smith, and Assistant Director Rositas-Sheftel were invited to a recognition ceremony for City partners for their actions in response to the shooting.

REPORT OF THE EXECUTIVE DIRECTOR

Director Smith's report included the following:

- Director Smith referred to her written report in the packet and the additional strategic activity report sent on Monday.
- Assistant Director Rositas-Sheftel gave an update on the search for a Social Worker in the Library program. She is working with a Loyola University coordinator to select a bilingual intern for one year. In addition, the position will be reposted.
- Director Smith asked Catherine Eilers, Technical Services Manager to share a presentation on collection statistics. It included 5-year spending, the inflation effect on dollars spent, circulation/spending correlation, overall circulation by category, adult and youth spending by category, electronic resource spending, relative use of physical collection, the addition and withdrawal of items, and database size.
- Trustee Olian asked to see a statistical comparison of collection use with other libraries of a similar size. Director Smith will bring back some comparative data to the Board.
- Next week is National Library Week. Director Smith passed around a card for the trustees to sign acknowledging all the work the library staff does.

- Director Smith invited everyone to attend a program, Violins of Hope, on Wednesday, April 26 at 7 pm. The founder of the program will be onsite to discuss the exhibit and a solo violinist will perform on one of the violins.

ARCHITECTURAL LAISONS

President Wolfe reported that she and Director Smith took a field trip to Antioch and saw amazing things that Studio GC did for their expansion. Trustee Olian reported they have been looking into the various ways that one can proceed with a construction project ranging from a general contractor model as opposed to a construction manager model. Director Smith is gathering information and references from other libraries.

OPERATIONS AND POLICIES COMMITTEE

Trustee Olian reported that the Committee met to discuss changes to several policies. The Photography and Video Policy and Video Recording Device Policy will probably remain the same. The Committee will recommend some changes to the Meeting Room Policy in terms of fees and they are considering a policy for the 3D Printer. They are hoping to have recommendations ready for the May meeting.

CLOSED SESSION

Trustee Olian moved and Trustee Nathanson seconded a motion to adjourn to closed session to discuss personnel matters at 8:05 pm. The motion passed unanimously.

Ayes: Basofin, De La Cruz, Hoffman, Nathanson, Lapin Olian, Olian, Wolfe, Zotos

Nays: None

MOTION CARRIED

RETURN TO OPEN SESSION

Trustee Olian moved and Trustee Zotos seconded a motion to return to open session. President Wolfe adjourned the closed session at 8:34 p.m. and reconvened an open session.

Discussion followed regarding the background and current relationship between the Library, City and Historical Society.

ADJOURNMENT

Trustee Olian moved and Trustee Zotos seconded a motion to adjourn the meeting at 8:42 p.m. President Wolfe, presiding, adjourned the meeting at 8:42 p.m. The motion passed unanimously.

Ayes: Basofin, De La Cruz, Hoffman, Nathanson, Lapin Olian, Olian, Wolfe, Zotos

Nays: None

MOTION CARRIED

Submitted by: Pamela Siegel

Reviewed by: Heidi Smith, Ashley Lapin Olian