

HIGHLAND PARK PUBLIC LIBRARY
Board of Trustees Meeting
January 16, 2024

CALL TO ORDER

President Olian, presiding, called the meeting to order at 7:01 p.m.

Members Present: Rich Basofin, Rob Biederman, Alicia De La Cruz, Rebecca Nathanson, Ashley Lapin Olian, Rob Olian, Carol Wolfe

Members Absent: Irene Hoffman, Peter Zotos

Others Present: Catherine Lambrecht, Cary Rositas-Sheftel, Pamela Siegel, Heidi Smith

APPROVAL OF MINUTES

Trustee Wolfe moved and Trustee Lapin Olian seconded a motion to approve the December 19, 2023 regular meeting minutes, December Bill List, and the December Financial Reports. The motion passed unanimously.

Ayes: Basofin, Biederman, De La Cruz, Nathanson, Lapin-Olian, Olian, Wolfe

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

Catherine Lambrecht expressed her concern for possible damage to the Stupey Cabin during upcoming library construction and shared the ISSN number for information on protecting a historic structure during adjacent construction. She stated that the Historical Society should receive an insurance rider from all responsible parties. Ms. Lambrecht also mentioned that there will be a change in the Historical Society management as the President's terms have been completed.

REPORT OF THE PRESIDENT

President Olian's report included the following:

- Committee appointments were included in the packet and remain the same except for one change to even out the workload.
- The City appointed a new student liaison, Julia Nathanson.
- Councilmember Stone has requested that the City reach out to ComEd about grants and funding for solar projects.
- Nancy Webster, Historical Society member, sent an email to the Board this morning. President Olian advised trustees to not respond individually to communications to the Board.
- President Olian and Director Smith discussed adding an agenda item on an aspect of Library services or governance when there is a short agenda. The first item to be added will be about financial reports. Trustees Basofin and Zotos will present their ideas on what to look for and answer questions.
- Trustee Basofin and Director Smith attended the Legislative breakfast on December 5. ILA lobbyists presented various proposals. Trustee Basofin expressed the importance of building relationships and reported that Director Smith will be sending email updates to representative Bob Morgan as a result.

REPORT OF THE EXECUTIVE DIRECTOR

Director Smith's report included the following:

- Director Smith reported that there were two additions to the monthly report: the strategic plan update and a draft of the parking study.

- She distributed an example of a budget comparison report that will be added to the monthly financial report.
- Director Smith reported that the Library has been unsuccessful in procuring a new vehicle. Staff will circle back and discuss next steps with the Board.
- Trustee Biederman inquired about the incident reports. Director Smith provided a summary.
- Assistant Director Rositas-Sheftel reported the pizza party and snacks during finals weeks was a success and a community puzzle in Adult Services was well received. She also shared that Caminando Juntos will transition from Facebook Live into a podcast.

ARCHITECTURAL LIAISONS

Trustee Wolfe reported that the liaisons are currently working on the contract with CCS. They have a tentative date of Wednesday, February 28 for a community engagement meeting, *Expansion Design Preview*.

DEVELOPMENT COMMITTEE

President Olian reported that the Committee will work to build communication and relationships with donors during the next 12 months. They are considering a support campaign in 2025.

OLD AND NEW BUSINESS

None

ADJOURNMENT

Trustee Basofin moved and Trustee Lapin-Olian seconded a motion to adjourn the meeting at 7:27 p.m. President Olian, presiding, adjourned the meeting at 7:27 p.m.

Ayes: Basofin, Biederman, De La Cruz, Hoffman, Nathanson, Lapin-Olian, Olian, Wolfe, Zotos
Nays: None

MOTION CARRIED

Submitted by: Pamela Siegel

Reviewed by: Heidi Smith, Rebecca Nathanson

Approved: February 20, 2024