

PUBLIC NOTICE

Highland Park Public Library Development Committee Meeting

Executive Director's office
September 26, 2023, 7 pm.

Individuals with questions or feedback about an agenda item can address the Board in the following ways:

1. **WRITTEN COMMENTS.** Individuals may send the Board an unlimited number of words. Correspondence will be forwarded to the Board via email. All correspondence received will be acknowledged. Comments received at least an hour before the meeting will be summarized at the meeting.
2. **TELEPHONE.** Individuals may leave a message with the Library Director at 847.432.0720.
3. **LIVE COMMENTS.** Individuals are able to address the Board during the meeting. Comments should be limited to five minutes or less.

AGENDA

1. Comments from the public
2. Approval of August 8, 2023 Development Committee meeting minutes
3. YTD donation report and donor database
4. Identify donor liaisons and discuss talking points
5. Discuss work to be accomplished and timeline
6. Other business
7. Adjournment