

EXPERIENCE

START WITH YOUR PRESENT OR LAST JOB AND WORK BACKWARD. INCLUDE PAID OR UNPAID, FULL OR PART-TIME, MILITARY, SUMMER JOBS, ETC. ATTACH ADDITIONAL SHEETS AND/OR RESUME AS NECESSARY TO PROVIDE FULL HISTORY. **ATTACHING A RESUME IS NOT GROUNDS FOR SKIPPING THIS SECTION.** (ADDRESSES AND PHONE NUMBERS MUST BE COMPLETE.)

MAY WE CONTACT YOUR PRESENT SUPERVISOR? YES NO NOTE: WE MAY BE CONTACTING ANY OTHER PREVIOUS SUPERVISORS.

EMPLOYER NAME & ADDRESS	JOB TITLE	
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NAME, TITLE & PHONE NUMBER OF IMMEDIATE SUPERVISOR	STARTING DATE	ENDING DATE
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STARTING SALARY	ENDING SALARY	REASON FOR LEAVING
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DESCRIPTION OF RESPONSIBILITIES

EMPLOYER NAME & ADDRESS	JOB TITLE	
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STARTING SALARY	ENDING SALARY	REASON FOR LEAVING
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DESCRIPTION OF RESPONSIBILITIES

COMMENTS

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PLEASE READ AND SIGN BELOW

I hereby certify that all statements made in this application are true and I agree and understand that any misstatement of facts herein will subject me to disqualification or dismissal from employment. I voluntarily give the Highland Park Public Library the right to verify my educational background, make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information. I understand and acknowledge that an offer of employment may be conditioned upon satisfactory completion of a criminal background investigation. If hired, I agree to abide by and conform to the rules and regulations of the Highland Park Public Library and understand that employment with the Highland Park Public Library is "at will," which means that either I or the Library can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute.

SIGNATURE OF APPLICANT:	DATE:
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