



MINUTES

**Henderson District Public Libraries
Board of Trustees**

Date: March 19, 2026 | **Time:** 7:45 a.m.

Place: Paseo Verde Library
280 S. Green Valley Parkway, Henderson, NV 89012

Also accessible via Zoom

Click here for information on accessing the video conference:

https://hendersonlibraries.zoom.us/webinar/register/WN_Sqd-6yaDSJ2h6VXKiglWDQ

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time. Public comment will be taken on each item as it is heard. There will be a 3 minute per person time limit during the public comment portion of the meeting.

Call to Order

The meeting was called to order by Board Chair Angela Brommel at 7:45 a.m.

Roll Call

Board present: Jennifer Andricopulos, Angela Brommel, Katie Gehrke, Jodi Gilliland, James Green, Aaron Harris, Gerri Schroder

Board present (via Zoom): None

Board absent: None

Staff present: Marcie Smedley, Christina Ayala, Markita Dawson, Leslie Doyle, Ed Feldman, Viveca Grinstead, Joy Gunn, Sean Hill, Betsy Johnson

Others present: Greg Wilken

Staff present (via Zoom): None

Others present (via Zoom): Jennifer Gaynor

Approval of Agenda

Angela Brommel requested a motion to approve the agenda. Jennifer Andricopulos made a motion to approve the agenda. James Green seconded the motion. The motion passed unanimously.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Review of Minutes

February 19, 2026

CA-2 Review of Paid Invoices

February 2026

Angela Brommel requested a motion to approve the consent agenda. Katie Gehrke made a motion to approve the consent agenda. Jennifer Andricopulos seconded the motion. The motion passed unanimously.

Executive Director's Report

Possible Board discussion of reports summarizing staff and administrative activities since the last meeting.

Executive Director Marcie Smedley introduced Betsy Johnson, Youth Programming Coordinator, to provide a report highlighting the previous six months of Youth Programming. Betsy Johnson reported that the Winter Reading Program showed improvement over the prior year. The partnership with FlipNout Xtreme was noted as beneficial in providing day-pass prizes for youth participants who reached designated reading thresholds. Interest was expressed in partnering with FlipNout Xtreme again for the next winter program.

Efforts are underway to reconnect partnerships for the Summer Reading Program. Former partners being revisited include Nothing Bundt Cakes, Pizza Hut, and Uptown Jungle. In addition, World of Scoopz has been added as a new partner. World of Scoopz provides vegan and kosher options not available through other vendors.

On the reverse side of the handout, a listing of activities from September 2025 through February 2026 is provided. On October 1, an APPLE Author visit was held featuring Jamar Nicholas. This event was coordinated in partnership with the City of Henderson and the Clark County School District. Jamar Nicholas visited several schools within the district and subsequently attended a meet-and-greet and book signing at Paseo Verde Library.

Youth Programming hosted a Halloween Carnival on October 24, which was well received and attended by more than 1,200 participants. The Yule Ball, previously held in December, was moved to January due to challenges in securing volunteers during the holiday season. The event was renamed the Witches and Wizards Bash, featuring a unicorn as shown in the handout.

At Gibson Library, Youth Programming hosted a Family Fort Night during which families brought blankets and created tents within the library. Participants read in the tents and also took part in a pillow-making craft activity.

The Kids Clothing Swap events have continued to perform well. An event was held in February at Gibson Library, and another is scheduled for August at Paseo Verde Library. Parents bring in gently used clothing items that children have outgrown and receive tickets in exchange. Staff sort the donated clothing and arrange the items on tables for the event. Families are given one week to drop off clothing at the library, and on the designated Saturday, participants receive bags for their tickets and are invited to select clothing in updated sizes for their children.

Lastly, the Teen Writing Contest has closed for entries, with 87 qualifying submissions received. Contest eligibility requirements include residency in Clark County. Additional submissions were received from Israel and England; however, those entries did not meet residency requirements and were not eligible for consideration.

A reception for the Teen Writing Contest is scheduled for April 24. The City of Henderson has arranged for featured author Marc J. Gregson to attend and participate in the reception. An invitation was extended to the Board, with formal invitations to be distributed closer to the event date.

The reception will be held from 5:30 p.m. to 7:00 p.m. All contest participants and family members are invited to attend, with contest winners to be announced that evening. Think Art, an outside partner organization, will conduct all judging for the contest.

Betsy Johnson asked whether the Board had any questions regarding the report provided. Jodi Gilliland inquired whether the ages of contestants participating in the Winter Reading Program were being tracked. Betsy Johnson responded that the Beanstack program tracks participant ages, allowing Youth Programming to receive that data. Eligibility for the program included participants up to 17 years of age.

Gerri Schroder asked whether Youth Programming also works with the Boys and Girls Club or the Boy Scouts. Betsy Johnson responded that Elaine Estrada coordinates with the Boys and Girls Club through Outreach, as Outreach staff provide onsite visits. Betsy Johnson noted that if either group requested a library tour, Youth Programming would coordinate and facilitate that interaction.

Marcie Smedley noted that each year the Friends of Henderson Libraries partner with the Boy Scouts during the Library Tree Lane event, with Boy Scouts assisting as volunteers. Marcie Smedley further stated that the Boy Scouts have expressed interest in additional volunteer opportunities, and the Friends group is exploring the possibility of having them assist with set-up and take-down for Book Sale events.

Marcie Smedley extended appreciation to Betsy Johnson and the Youth Programming team. Marcie Smedley noted that since the implementation of a centralized Youth Programming model, Betsy Johnson and the team have delivered a high level of quality programming across the District, which has been well received by the community. Appreciation was expressed for the ongoing efforts and contributions of Betsy Johnson and the Youth Programming team.

The Volunteer Appreciation Luncheon invitations have been distributed. The luncheon will be held on Wednesday, April 15, at Wildhorse Golf Club, with lunch served at 11:00 a.m. RSVP requests were directed to Christina Ayala. Additional information may be obtained through Marcie Smedley.

Marcie Smedley noted that Board attendance at the event serves a dual purpose in allowing the Board to be part of recognizing library volunteers and also acknowledging the Board of Trustees for their service as volunteers to the organization. Anticipation was expressed for Board attendance at the event. Dr. Leslie Doyle has been coordinating the Volunteer Appreciation Luncheon, which will feature a sock hop theme for the year. Marcie Smedley encouraged Board members to attend in theme-appropriate attire and thanked Dr. Doyle and the committee for coordinating the luncheon.

Marcie Smedley provided an update to the Board and noted that the Finance Director position was posted last month. Valeria Valle with Endunamo, the District's HR consulting firm, has been conducting initial phone screening interviews with identified potential candidates. The first round of interviews with top candidates is planned for early April, followed by a second round of interviews prior to final selection. The second round will include more in-depth discussion of financial documents to assess candidate skills and qualifications. The Board will be kept apprised throughout the process.

Marcie Smedley stated that there are no contract updates to be reviewed at present time. However, there are still some contracts that need to be reviewed and those will be brought back to the Board at a later date.

Marcie Smedley provided an update on upcoming District events, including MiniCon, scheduled for Saturday, March 28, at Gibson Library from 10:00 a.m. to 2:00 p.m. The event will be held outdoors and

will include onsite vendors. Leo the Library Truck will be present, and various performances will take place throughout the day. A cosplay contest will also be held, with participants invited to dress as their favorite anime characters. MiniCon represents the return of a pre-COVID event that is being reintroduced with expanded programming as staffing capacity has been restored to support its implementation. The community is encouraged to attend.

The District will have several team members attending the Public Library Association Conference in Minneapolis in early April. The Nevada Library Association will hold its conference in late April in Henderson, providing additional professional development opportunities for staff beyond those offered internally.

Marcie Smedley concluded the Executive Director's report.

New Business

1. Discussion and possible Board action regarding the contract with J. Gaynor Law.

Marcie Smedley noted that the contract is included in the Board packet. In accordance with the Bylaws, the Board is required to contract annually with legal counsel. Jennifer Gaynor has provided an updated letter of engagement. The contract for the next fiscal year includes an increase of \$325.00 per month, reflecting increased costs and time spent on library-related matters. Marcie Smedley expressed appreciation for Jennifer Gaynor's responsiveness regarding this matter and recommended continued engagement with Jennifer Gaynor as legal counsel, with approval of the agreement by the Board.

Angela Brommel inquired whether any public comment was received; none was offered. Angela Brommel then opened the floor for Board discussion. Jennifer Andricopulos requested confirmation that, although Marcie Smedley is listed as the primary contact person, any Board member may seek counsel from Jennifer Gaynor. Marcie Smedley confirmed that Board members may do so. Jennifer Andricopulos further inquired about the preferred process for contacting legal counsel, including whether requests should be routed through Board Chair Angela Brommel. Marcie Smedley noted that Jennifer Gaynor has previously provided contact information to the Board for direct outreach and stated that additional clarification regarding the process could be obtained from Jennifer Gaynor if desired.

James Green stated that while serving on the personnel subcommittee conducting the Executive Director evaluation, Jennifer Gaynor was contacted for legal guidance and was found to be readily accessible and very helpful.

Angela Brommel called for a motion of approval. James Green made a motion to approve the contract with J. Gaynor Law. Jodi Gilliland seconded the motion. The motion passed unanimously.

2. Discussion and possible Board action regarding the Executive Director evaluation.

Chair Angela Brommel provided an overview of the upcoming evaluation process for Executive Director Marcie Smedley. Each year, a personnel subcommittee is formed consisting of three Board members. Greg Wilken will also participate with the committee to provide training and guidance. A formal survey containing evaluation questions will be distributed toward the end of April. The survey will be provided to Marcie Smedley for self-evaluation, to all Board members, and to members of the Executive Leadership Team.

Adequate time will be allotted for completion of the survey. Once responses are collected, the personnel subcommittee will review the feedback and prepare a recommendation. The recommendation will be presented for discussion at the June Board meeting.

Angela Brommel emphasized the need for at least two Board members who have previously served on the personnel subcommittee and one new Board member. Katie Gehrke, Jodi Gilliland, and Aaron Harris volunteered to serve in that capacity, along with Greg Wilken.

Angela Brommel noted that no vote was required on this agenda item. Chair Brommel inquired whether any public comment was received; none was offered.

Old Business

1. None

Announcements

The next Board meeting will be **April 16, 2026**, at the **Paseo Verde Library**, 280 S. Green Valley Parkway, Henderson, Nevada.

Board Chair Angela Brommel announced that beginning in May, Board meetings will be held on the third Tuesday of each month.

Public Comment

Note: Pursuant to Nevada’s Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Angela Brommel called for public comments; none were received.

Adjournment

Angela Brommel requested a motion to adjourn. James Green made a motion to adjourn the meeting. Jodi Gilliland seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:02 a.m.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries Board of Trustees was posted by March 13, 2026. Posted at the Nevada Public Notice website, hendersonlibraries.com, Paseo Verde Library, James I. Gibson Library, Green Valley Library, and West Henderson Library.