



MINUTES
Henderson District Public Libraries
Board of Trustees

Date: September 19, 2024

Place: James I. Gibson Library
 100 W. Lake Mead Parkway, Henderson, NV 89015

Time: 7:45 a.m.

PLEASE NOTE: Due to location change, this meeting will not be available by video conference.

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time. Public comment will be taken on each item as it is heard. There will be a 3 minute per person time limit during the public comment portion of the meeting.

Call to Order

Chair Angela Brommel called the meeting to order at 7:45 a.m.

Roll Call

Board present: Jennifer Andricopulos, Angela Brommel, Katie Gehrke, Jodi Gilliland, Gerri Schroder, Bette Silverman

Board present (via Zoom): None

Board absent: James Green

Staff present: Marcie Smedley, Markita Dawson, Leslie Doyle, Ed Feldman, Joy Gunn, Sean Hill, Betsy Johnson, Tawana Keels, Melissa LaPorte, Leona Vittum-Jones

Others present: None

Staff present (via Zoom): None – Not available

Others present (via Zoom): None – Not available

Approval of Agenda

Jennifer Andricopulos made a motion to approve the agenda. Katie Gehrke seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Review of Board Meeting Minutes

August 15, 2024

CA-2 Review of Paid Invoices

August 2024

Gerri Schroder made a motion to approve the consent agenda. Jennifer Andricopulos seconded the motion. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting.

We will be closed on Friday, November 8th for Staff Day. As we get plans firmed up, they will be shared with the Board; Board members are welcome to attend any part of the day.

Please note the Board meeting in November will be moved to the second Thursday (rather than our typical 3rd Thursday) as the Board will need to adopt a resolution ratifying the vote if the tax initiative passes. This must be done by 10 days post-election.

The language for the ballot question has been set. Now that there is an official question number [Henderson Library District Question #1], the PAC intends to start a website and social media campaign. Marcie Smedley continues to accompany the PAC to various events, house parties, Sun City Anthem Democrats, community group meetings,

etc. to provide information about the library and the tax initiative. Carrara Nevada, representing the PAC [Political Action Committee], continues to be pleased with the progress being made. On a few occasions when opposition to the tax initiative was sought, no one came forward to give the opposing point of view. This occurred while forming the pros and cons of the ballot issue and also when it was presented to the Henderson Chamber of Commerce IMPAC Board. Depending on the amount of funds raised, yard signs may be printed but getting people informed about this issue is most important.

Last month Marcie Smedley shared about the district's new Las Vegas Aces branded library cards. The cards are out, and people are excited to get them. The library district is hosting an event with the Aces and the City of Henderson this Friday – tomorrow – from 3-5 p.m. at the Paseo Verde Library. There are fun activities and crafts planned, the City of Henderson will host a bounce house and representatives from the Aces will be there. There will be a raffle for a jersey signed by the whole team, and a signed basketball – both provided by the Aces. Ben Carvalho, owner of the Coffee Press, provided two \$50 gift cards to be included as raffle prizes.

Marcie Smedley introduced and welcomed Dr. Leslie Doyle, who joined the Library team this week as People & Culture Coordinator. She brings extensive experience in developing and implementing strategies to foster inclusive environments and drive organizational success. Dr. Doyle has worked in this capacity with higher education institutions and consulting roles with private companies and holds multiple advanced degrees, including her Doctorate in Education in Higher Education Leadership. It's exciting to welcome Dr. Leslie Doyle into this new role and we look forward to collaborative work to support the growth and development of our team.

New Business

1. Discussion and possible Board action regarding fy24 budget amendments

Tawana Keels said pursuant to NRS 354.598005(3) acceptance of grant, gift or bequest which is required to be used for a specific purpose constitutes a budget amendment. The district has made the following fy24 budget amendments that the Board is asked to approve:

GRANTS:

FEMA COVID-19 reimbursement of \$15,036.22

DONATIONS:

Private donation for Youth Services, \$2,000

Private donation for Large Print Books, \$3000

Private donation for Claim Jumpers, \$1,500

The COVID-19 grant reimburses the district for funds spent in 2020 during the pandemic. The other donations, totaling \$6,500, will be included in the ending fund balance and spent according to the private donation restrictions.

Angela Brommel asked for public comment. There was none.

Gerri Schroder asked about the *Claim Jumpers*. Marcie Smedley explained the *Claim Jumper* collection is made up of popular books that typically have long waitlists. The *Claim Jumper* collection, however, cannot be placed on hold and are available first-come first-serve to patrons who visit the libraries.

Gerri Schroder made a motion to approve the FY24 budget amendments. Jennifer Andricopulos and Bette Silverman seconded the motion. The vote was unanimous.

2. Discussion and possible Board action regarding sunseting the Test Proctoring Service policy

Marcie Smedley said this is one of the ongoing policy updates. Although this policy is still on the books, the library district stopped offering test proctoring in 2019 due to the constraints it puts on the team. There are private organizations/companies in the community that offer it. Each proctoring session cost \$25. Because of the financial impact, this had to be an actual policy. There have been no requests to restart this service. Marcie Smedley asked the Board to approve sunseting the policy.

Angela Brommel asked for public comment. There was none.

Gerri Schroder asked what the effective date would be. Marcie Smedley said immediately. Katie Gehrke asked if notification was made at the time. Marcie Smedley said we communicated to people who were using the service and those who inquired about it. Marcie Smedley said something may have been posted on social media. Katie Gehrke asked if the information about where to find proctoring is available if anyone asks. Marcie Smedley said yes. Jodi Gilliland made a motion to approve sunsetting the Test Proctoring Service policy. Bette Silverman seconded the motion. The vote was unanimous.

Old Business

None

Announcements

The next Board meeting will be **October 17, 2024**, at the **Paseo Verde Library, 280 S. Green Valley Pkwy.**, Henderson, Nevada.

Public Comment

Note: Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item. Angela Brommel asked for public comment. There was none.

Adjournment

Jennifer Andricopulos made a motion to adjourn the meeting. Bette Silverman seconded the motion. The vote was unanimous. The meeting adjourned at 7:57 a.m.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by September 12, 2024.

Posted at hendersonlibraries.com, the State of Nevada Public Notice Website, Paseo Verde Library, Green Valley Library, James I. Gibson Library, and West Henderson Library