



MINUTES
Henderson District Public Libraries
Board of Trustees

Date: July 18, 2024

Place: Paseo Verde Library

280 S. Green Valley Parkway, Henderson, NV 89012

Also accessible via Zoom

Time: 7:45 a.m.

Click here for information on accessing the video conference:

https://hendersonlibraries.zoom.us/webinar/register/WN_Sqd-6yaDSJ2h6VXKigIWDQ

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time. Public comment will be taken on each item as it is heard. There will be a 3 minute per person time limit during the public comment portion of the meeting.

Call to Order

Chair Angela Brommel called the meeting to order at 7:45 a.m.

Roll Call

Board present: Angela Brommel, Katie Gehrke, Jodi Gilliland, James Green, Gerri Schroder, Bette Silverman

Board present (via Zoom): Jennifer Andricopulos,

Board absent: None

Staff present: Marcie Smedley, Ed Feldman, Joy Gunn, Sean Hill, Tawana Keels, Kate Peraza

Others present: None

Staff present (via Zoom): None

Others present (via Zoom): Chase Cobb

Approval of Agenda

James Green made a motion to approve the consent agenda. Gerri Schroder seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-2 Review of Paid Invoices

June 2024

Bette Silverman made a motion to approve the consent agenda. Jennifer Andricopulos seconded the motion. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting.

Marcie Smedley announced Candace Kingsley recently retired at 15 years with Henderson Libraries. Marcie Smedley thanked her for her service and wished her well in her retirement.

Update on the progress of shifting the team to support the new strategic plan was given. All coordinator (management level) positions have been filled. Marcie Smedley ran through the updated list of new leadership:

- Outreach Coordinator: Elaine Estrada
- Youth Programming Coordinator: Betsy Johnson
- Adult Programming Coordinator: Markita Dawson
- Branch Coordinator for the Paseo Verde Library and the West Henderson Library: Lisa Phelan
- Branch Coordinator for the Gibson Library and the Green Valley Library: Kate Peraza
- Customer Service Director: Melissa LaPorte
- Customer Service Coordinator for the Green Valley Library: Vivian Tufano
- Customer Service Coordinator for the West Henderson Library: Shakita Kirkland
- Two customer Service Coordinators for the Paseo Verde Library: Christina Terriquez and Marshá Wells
- Customer Service Coordinator for the Gibson Library: Leona Vittum-Jones

All management positions are in place. Positions for specialized programming and collections have been interviewed and notifications will soon be made. What is left is the customer service team and most of those will be being transitioned from their existing position into customer service because they serve in the public facing capacities. An opportunity is given to identify a preference for location. Then any

holes will be filled by part-time employees transitioning into full-time employees. Any remaining openings will be opened up for applications from outside the library district, which will bring new people into the organization to support this effort. Positions yet to be filled include the People and Culture Coordinator (the application process for this position just closed with 88 applicants, narrowed down to 8 for Zoom interviews). The job posting for the Assistant IT Manager is still being finalized. The leadership team is in place and ready to go, which is exciting. All other changes and shifting are on track to be in position for the transition date in August. The strategic plan is moving forward. This has required a lot of patience from our team as each piece needed to be completed before moving forward. Marcie Smedley said it is going well and she looks forward to working with the leadership team and the entire team as Henderson Libraries moves into the future.

The *One Book One Henderson* community read is underway. The book is *The Henna Artist* by Alka Joshi. There will be a book talk and signing next week, July 24th at 6:30 p.m. at the Henderson Multigenerational Center. Last year's crowd was too large for the Paseo Verde Library Reading Room; the partnership with the City of Henderson allows us to expand the availability to attend the event. Programs leading up to the event include: The Art of Henna Tattoos, featuring Chetna Sutaria who furnished henna tattoos to patrons; Take home spice kit; a diya [do it yourself] craft which involved shaping or molding pots out of clay, a traditional material for diya lamps; introduction to Indian classical music with Sandip Thanki and he will be playing as people come into the event next week; and a lot of book discussion groups – at the library and out in the community. It's been a great opportunity to bring the community together and to have a cultural experience where one connects with others. Marcie Smedley thanked the committee for all of the hard work put into developing the great programs for the Henderson community to experience. Everyone is looking forward to the author visit next week; hopefully some of the Board will be able to attend.

The Gibson Library is featuring the *All of Us Journey* exhibit today and tomorrow. It's a program of the National Institute of Health. There is a big bus that includes interactive exhibits, video games, and attendees have the option to enroll in the *All of Us Journey* research program which is part of the National Institute of Health that has evolved one of the most robust health databases in history. Participation in the program allows researchers to see how biology, lifestyle and environment affect health and disease. As a host location, we had the opportunity to apply for a grant that enabled the district to build and curate an e-book and e-audio book health and wellness collection through Libby. This is a great opportunity to promote health literacy in the community.

Angela Brommel thanked Marcie Smedley for the update on the restructuring, saying she was excited to hear about future opportunities, more growth and learning more about it in phases.

New Business

1. Discussion and possible Board action regarding the Five-Year Capital Improvement Plan

Tawana Keels said the Nevada Department of Taxation requires Henderson Libraries to file a five-year capital improvement plan by August 1st each year. A copy has been provided; it is required to align with the budget that is already approved. The five-year capital improvement plan is broken down by 3 funds:

- 1) The General Fund, additional library materials and equipment, funding through the General Revenue, \$1,450,000.
- 2) The Contributions & Grants Special Revenue Fund, additional library materials and equipment, funding through grants and donations, \$125,000.
- 3) The Capital Construction Fund, building improvements, funding through the General Revenue, \$500,000.

Angela Brommel asked for public comment. There was none.

James Green made a motion to approve the Five-Year Capital Improvement Plan. Gerri Schroder seconded the motion. The vote was unanimous.

Old Business

None

Announcements

The next Board meeting will be **August 15, 2024**, at the **Paseo Verde Library**, 280 S. Green Valley Pkwy., Henderson, Nevada.

Public Comment

Angela Brommel asked for public comment. There was none.

Note: Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Adjournment

James Green made a motion to adjourn the meeting. Bette Silverman seconded the motion. The vote was unanimous. The meeting adjourned at 8:00 a.m.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by July 11, 2024.

Posted at hendersonlibraries.com, the State of Nevada Public Notice Website, Paseo Verde Library, Green Valley Library, James I. Gibson Library, and West Henderson Library

For details of the agenda, or to leave public comment before the meeting, please call the administrative offices at 702-207-4298.