

Public Services Meeting Room Use

Meeting and Study Rooms

Henderson District Public Libraries offers study and meeting rooms for individual or group use. Room capacity and availability vary by library location. These rooms are provided for quiet study or small group meetings, but privacy cannot be ensured.

The following rules apply:

- Behavior in rooms must conform to Library Rules of Conduct.
- No activity shall be conducted in a room that disrupts normal library use.
- Selling, solicitation, and commercial activities are prohibited.
- Some rooms may be reserved up to two weeks in advance by contacting the appropriate library. Standing reservations are not accepted.
- The library reserves the right to cancel a room reservation for any reason. In the event of a cancellation, the library makes a reasonable effort to contact the reserving party using the contact information provided.
- The library reserves the right to suspend room privileges or to ask groups or persons to leave that do not abide by these rules.

Library Program Rooms

Henderson District Public Libraries also has large program rooms designated for library programs and activities. Library staff may partner with groups or individuals to offer programs and activities utilizing these facilities that provide a public benefit and contribute to the library's mission. Groups or individuals who are interested in presenting such programs may make a written proposal according to established procedures. Due to limitations on time, space, and staffing, only a limited number of proposals may be selected for sponsorship by the library, according to the operating priorities of the library.

This document was approved by the Board of Trustees on July 20, 2023. This document is filed at the HDPL Administrative Office at 280 S. Green Valley Pkwy., Henderson, Nevada 89012.

Amended and approved July 17, 2014

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