

Public Services

Policy for Bulletin Board Posting and Literature Distribution

Henderson District Public Libraries maintains bulletin boards and limited display space for the purpose of disseminating library, community, or public service information and materials of educational or cultural interest.

All handouts, publications, posters, notices, etc., that are placed in the library for public display or distribution must be approved by the library manager or their designee before being made available to the public. Within the limits of space available, preference will be given to library-related materials, and local programs of cultural, educational, or civic interest.

Unacceptable Items that will not be displayed include:

- Items devoted solely to the sale, advertising, solicitation, or promotion of commercial products or services for a single profit-making business or individual
- Religious or political materials that have a primary purpose of proselytizing for a single point of view (not to include materials publicizing community events – which are allowed)
- Items larger than 11" x 17"

Materials that have been left at the library without approval for placement may be discarded by library staff. No materials for public display or distribution will be returned to the owner by the library. Owners/distributors may pick up excess copies of their materials if they wish and if they have not already been discarded.

Henderson District Public Libraries shall be held harmless from liability in the event of damage or loss to materials being posted or displayed regardless of the circumstances.

Posting a notice or placement of materials in a display rack does not imply endorsement by Henderson District Public Libraries, its staff, or Board of Trustees.

Approved by HDPL Board of Trustees

Angela Brommel, Acting Board Chair

September 21, 2023
Date

Upon signature of this policy statement by the Chair of the Board of Trustees, this document becomes effective and is moved from Draft status to official HDPL policy. This document is to be filed at the HDPL Administrative Office at 280 S. Green Valley Pkwy., Henderson, NV 89012.

Approved 06/15/2006
Amended and approved 09/21/2023