MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
September 21, 2026
Hauppauge Public Library

Present
Mr. Stephen Bard
Mr. Chris D'Antonio
Ms. Barbara Leventhal
Mr. Ralph Plotke
Mr. John White
Mr. Matthew Bollerman, Chief Executive Officer
Ms. Kathleen Brett, Head of Guest Services

Call to Order
Mr. Plotke called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the August 24, 2026 Board Meeting (Leventhal, Bard) passed 5-0.

Treasurer's Report
The Chief Executive Officer and Finance Officer reviewed the reports with the Board.

Motion to accept the August 24, 2026 operating warrant in the amount of $343,404.80 (Leventhal, Bard) passed 5-0.

Motion to accept the September 21, 2026 operating warrant in the amount of $280,662.04 (Leventhal, Bard) passed 5-0.

Correspondence
None

CEO's Report
Kathleen Brett, Head of Guest Services reported on the successful summer at the Library. In just six months, we acquired 1,273 new cardholders. Over 1200 guests signed up for our summer reading program. We have been promoting getting a card using the American Library Association's Library Card Sign Up month campaign. The Library will be well represented at many community events this fall, including, Kicks for Cancer, Homecoming, Fire Department Open House and the Calvary Pumpkin Festival. The Chief Executive Officer shared news about recent and planned meetings with our State elected officials, the increase in visits, card holders and attendance at our outdoor concert and event series. The CEO shared that the Suffolk Cooperative Library System is hosting a nominating caucus for their board. The audit is moving along and should be presented at the October Board meeting. The CEO mentioned the existing table tops

that allow our guests to power their devices have mostly stopped working. A proposal for new tops and outlets was approved. The two new Silen Pods have been successful and are used very often. The anniversary breakfast will be on Friday, October 2 and many staff will be recognized for their service. A Staff development day is being planned for Thursday, January 28. The exact program is still being developed. The CEO shared a proposal to migrate our current public computer reservation and print release services to the cloud. It was approved to move forward. The CEO shared news about the "This Is Your Library" campaign. It is a four part email service sharing the basics of what the Library can offer our card holders.

Committee Reports
None

Old Business
None

New Business
Motion to approve the February 12, 2026 transfer of $54,000 from the General to the Capital fund (Bard, D'Antonio) passed 5-0.

Mr. Plotke raised the idea of extending the library's space by enclosing the atrium area. He asked the CEO to contact the landlord to explore that feasibility.

Mr. Plotke also asked about the Library hosting a Stuffed Animal Sleepover program. He was made aware of one at another library and that it was a successful event.

Period for Public Expression
None

Personnel Report
Motion to accept the September 21, 2026 report with one addition (White, D'Antonio) passed 5-0.

General Discussion
None.

Executive Session
Motion to enter an Executive Session to discuss a legal matter (White, D'Antonio) at 7:49 pm passed 5-0.

Motion to exit the Executive Session at 8:27 pm (Bard, Leventhal) passed 5-0.

Motion to adjourn at 8:27 p.m. (White, D'Antonio) passed 4-0.