

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
January 21, 2026
Hauppauge Public Library**

Present

Mr. Steve Bard
Ms. Barbara Leventhal
Ms. Nayana Mehta
Mr. Ralph Plotke
Mr. John White
Mr. Matthew Bollerman, Chief Executive Officer
Ms. Christa Zaros, Head of Community Engagement

Mr. White called the Meeting to Order at 7:00 p.m.

Motion to accept the Minutes of the December 15, 2025 Board Meeting (Bard, Plotke) passed 5-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the January 21, 2026 operating warrant \$273,780.69 and a capital warrant of \$49,691 (Plotke, Mehta) passed 5-0.

Correspondence

The CEO shared two letters recently received. The first from a former staff member Alison O'Reilly Poage congratulated the Library on their 25th Anniversary and wished a happy holiday to those on the Board she had worked with. Diane Phelan, representing the Bretton Woods Care and Share Committee thanked the Library for our recent toy donation we made on behalf of the community and staff.

Chief Executive Officer's Report

Christa Zaros, Head of Community Engagement reported on Madison helping with graphic design work for the Library. She shared the scheduling system implemented with Communico worked well for our tax appointments this season. 240 available slots have been filled. She reported on seven different outreach events in the community she and others attended in the fall. Christa shared top social media posts the community engaged with over the past three months and a preview of the My Public Library campaign rolling out this week. Senator Martinez will be hosting office hours at the Library soon. She also thanked the CEO and Board for their support of her taking and completing the Public Library Administrators Certificate from CW Post. The Chief Executive Officer shared the expectations for our receipt of property tax monies from the School District. The CEO shared that the Annual Report will be delayed due to the changes with a vendor NYS State uses. The CEO encouraged the Board to attend the Winter Festival on Sunday, February 22 from noon to 3 pm. The CEO shared updates on the carpet, painting and changes to the Guest Services Desk. The Board would like to proceed with the new wall near the fish tank from KI. They also approved the replacement part for the access control system. The CEO shared the agenda for the Staff Development Day and upcoming anniversaries in 2026 of our staff. The Suffolk County Sports Hall of Fame will be installing an exhibit between the

individual bathrooms. The CEO asked the Board about some Friends activities being suspended while the Friends are not active. These included the photography contest, writing contest and high school senior scholarships.

Committee Reports

None

Old Business

Motion to adopt the proposed 2026-27 operating budget which is asking for \$3,385,633 from our community in taxes (Plotke, Leventhal) passed 5-0.

New Business

Motion to modify the Time Off/Leaves of Absence policy, section V. Jury Duty to change the line "Part time employees who work jury duty on their regular scheduled workdays will be paid \$40 per day for the first three days of jury duty." to "Part time employees who work jury duty on their regular scheduled workdays will be paid at the rate listed on the employees jury duty notice for the first three days of jury duty." (Bard, Leventhal) passed 5-0.

Motion to adopt the Notice of Special District Meeting Budget Vote and Trustee Election, April 14, 2026 (Bard, Plotke) passed 5-0.

RESOLUTION APPOINTING BOARD OF REGISTRATION AND ELECTION CLERKS

BE IT RESOLVED that the following qualified voters of the Hauppauge Public Library District are appointed to constitute the Board of Registration of the Hauppauge Library District and to serve as election clerk, election inspectors and ballot clerks at the Special District Meeting to be held on April 14, 2026:

Michael Buturla (Election Clerk), residing at 63 Serene Place, Hauppauge;
Grace Kunzig (Ballot Clerk), residing at 186 Southern Blvd., Hauppauge;
Camie Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;
Nanci Loccisano (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;
Maria Kettell (Ballot Clerk), residing at 41 Grissom Way, Hauppauge;
Frank Poma (Ballot Clerk), residing at 154 Lawrence Ave., Hauppauge.

BE IT FURTHER RESOLVED that Mr. Buturla is appointed Chair of the Board of Registration and shall be compensated for his services at the rate of \$1,000 and that the other members of the Board of Registration shall be compensated for their services at a rate of \$16.50 per hour.

Motion to adopt the above resolution (Plotke, Leventhal) passed 5-0.

Motion to approve destruction of records as per CEO's memo dated January 21, 2026 (Plotke, Leventhal) passed 5-0.

Period for Public Expression

None

Personnel Report

None

General Discussion

None

Motion to enter into an executive session at 8:06 pm to discuss a pending legal matter (Bard, Plotke) passed 5-0.

Motion to exit the executive session at 8:36 pm (Bard, Plotke) passed 5-0.

RESOLUTION APPROVING 2026-2027 BUDGET IN EXCESS OF STATE TAX CAP

WHEREAS, the adoption of the 2026 – 2027 budget for the Hauppauge Public Library (the “Library”) requires a tax levy increase that exceeds the tax cap imposed by State law as outlined in General Municipal Law (“GML”) §3-c, adopted in 2011;

WHEREAS, GML §3-c expressly permits the Library Board of Trustees to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified Board Trustees;

WHEREAS, by unanimous resolution of the Library Board of Trustees dated January 21, 2026, the Board resolved to present a budget to the voters for approval that exceeds the tax levy limit for the 2026—2027 fiscal year;

RESOLVED, that the Board of Trustees of the Hauppauge Public Library does hereby vote to, and approve to, exceed the tax levy limit for the 2026 – 2027 fiscal year by at least sixty percent of the Board of Trustees, as required by State law.

Moved the above resolution (Plotke, Bard) passed 5-0.

Motion to adjourn at 8:45 p.m. (Mehta, Bard) passed 5-0.