

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
July 21, 2025
Hauppauge Public Library**

Present

Mr. Stephen Bard
Ms. Barbara Leventhal
Ms. Nayana Mehta
Mr. Ralph Plotke
Mr. John White
Mr. Matthew Bollerman, Chief Executive Officer

Organizational Meeting

Mr. White called the Organizational Meeting to Order at 7:00 p.m. The Pledge of Allegiance was recited.

Mr. Plotke took his Oath of Office for Library Trustee.

Mr. White reported on the search for a person to fulfill the open trustee seat. Motion to appoint Barbara Leventhal to open trustee seat until June 30, 2026 (Bard, Mehta) passed 4-0.

Ms. Leventhal took her Oath of Office for Library Trustee.

Mr. Bollerman requested nominations for the election of Board Officers.

Mr. White was nominated (Bard, Mehta) and elected President 5-0.

Mr. Plotke was nominated (Bard, Mehta) and elected Vice-President 5-0.

Ms. Mehta was nominated (Plotke, Bard) and elected Finance Officer 5-0. Mr. Bollerman was appointed Secretary.

No changes were made to the Library's Bylaws. Steve Bard was confirmed as the Treasurer of the Friends of the Hauppauge Public Library.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for August 25, 2025 (fourth Monday), September 15, 2025; October 20, 2025; November 17, 2025; December 15, 2025; Wednesday, January 21, 2026; February 23, 2026 (fourth Monday); March 30, 2026 (fifth Monday); April 20, 2026; May 18, 2026; June 15, 2026 and July 13, 2026 (second Monday). All meetings shall be held at the Hauppauge Public Library, 1373 Veterans Memorial Highway, Hauppauge, NY, and begin at 7:00 p.m. unless otherwise noted. (Bard, Leventhal) passed 5-0.

Motion to accept the Chief Executive Officer’s professional services recommendations;

1. Andrew Martingale appointed as legal counsel.
2. Joseph H. Price reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.
4. Frank Poma reappointed as treasurer.
5. Webster Bank was reappointed as bank for deposits.
6. NYCLASS as investment account
7. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Plotke, Mehta) passed 5-0.

Motion by Bard, second by Plotke, that petty cash funds be established as follows for FY 2025-2026 passed 5-0.

TITLE	CUSTODIAN	AMOUNT
Library	Matthew Bollerman & Therese Seydel	\$ 250.00

Motion to appoint the Board of Ethics members: Steve Bard, Anna Beltrani and Barbara Goodstone (Plotke, Bard) passed 5-0.

The Chief Executive Officers annual report was reviewed.

Motion to adjourn the Organizational Meeting at 7:32 p.m. (Plotke, Bard) passed 5-0.

Regular Meeting

Mr. White called the Meeting to Order at 7:36 p.m.

Motion to accept the Minutes of the June 18, 2025 Board Meeting (Plotke, Leventhal) passed 5-0.

Motion to accept the Minutes of the July 8, 2025 Board Meeting (Plotke, Mehta) passed 5-0.

Treasurer’s Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the July 21, 2025 operating warrant \$282,672.53 (Plotke, Mehta) passed 5-0.

Correspondence

None

CEO's Report

The Chief Executive Officer reported on the interest in the summer reading program. By July 17, 905 people were registered in one of the three clubs. The goal is 1,100. The first Fridays Out Front had 110 people in attendance. The next 120. Visits were up over the prior year with an estimate of 12,000 people visiting us in July. The private audit field work is scheduled for August 6 and 7. Plans for the 25th Anniversary of the Library are underway.

Committee Reports None

Old Business None

New Business

Motion to extend the Strategic Plan to June 30, 2026 (Bard, Mehta) passed 5-0.

Motion to close the Library on Sunday, July 5, 2026 (Mehta, Plotke) passed 5-0.

Period for Public Expression

None

Personnel Report

Motion to accept the July 21, 2025 report (Bard, Plotke) passed 5-0.

General Discussion None.

Executive Session

Motion to enter in executive session to discuss a pending legal matter (Bard, Plotke) at 8:00 pm passed 5-0.

Motion to exit the executive session at 8:45 pm (Bard, Mehta) passed 5-0.

Motion to adjourn at 8:45 p.m. (Plotke, Bard) passed 5-0.