

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**June 18, 2025**

Hauppauge Public Library

**Present**

Mr. Steve Bard

Mr. Ralph Plotke

Mr. John White

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Donna Mauceri, Head of Teen and Technology

Mr. White called the Meeting to Order at 7:01 p.m.

Mr. White appointed Ralph Plotke as Vice-President.

A discussion to fill the vacant trustee seat will occur during an executive session later in the meeting.

Motion to accept the Minutes of the May 23, 2025 Board Meeting (Bard, Plotke) passed 3-0.

**Treasurer's Report**

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the June 16, 2025 operating warrant \$210,048.13 (Plotke, Bard) passed 3-0.

**Correspondence**

Mr. Bollerman shared a letter he received inviting him to a lunch the Commissioners of the Hauppauge Fire District are hosting at Smithtown Landing Country Club on July 29. He is planning to attend. The goal of the meeting is to network with other agencies and organizations that are serving our community.

**Chief Executive Officer's Report**

Jill Kenyon, Head of Children's and Family Services reported on the activities of her department. She thanked the Board for approving her attendance to the Long Island Library Conference in May. The Dolly Parton Imagination Library currently has 102 children enrolled in receiving books at home.

Ms. Nayana Mehta arrived at 7:08 pm

The Summer Reading Program, Color Our World, has launched. 252 people had registered with a goal of 1,100. The weekly prizes are beads: keychain, necklace, bookmark or bracelet. The High School enrichment program is continuing with some Hauppauge Library involvement. The Library is also participating in the Suffolk Cooperative Library System Summer Tour. The Chief Executive Officer reported on the launch of our Friday's Out Front concert series on July 11. The Community Conversations work Christa was leading finished and a summary report was shared with the Board.

Hauppauge residents want a safe, inclusive, and kind community they can be proud of. There is a need for a more connected community, which they believe can be improved by encouraging volunteerism, creating more opportunities for people to socialize, and ensuring everyone has a better understanding of what's happening in our town.

The Board agreed with this summary. This work will help inform our upcoming strategic planning.

**Committee Reports**

None

**Old Business**

The Board asked the CEO to send a poll for potential dates for a special board meeting to discuss the landscape architect proposal and the plans for Hidden Pond Park.

**New Business**

The Board had no concerns with the Chief Executive Officer signing the engagement letter with Baldessari & Coster for auditing services.

**Period for Public Expression**

None

**Personnel Report**

Motion to adopt the Personnel Report dated June 18, 2025 (Plotke, Mehta) passed 4-0.

**General Discussion**

None

**Executive Session**

Motion to enter into executive session to discuss individuals to be asked to join the Board of Trustees for the open seat (Plotke, Bard) passed 4-0 at 7:54 pm.

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Motion to exit the executive session (Bard, Plotke) passed 4-0 at 8:25 pm.

Motion to adjourn at 8:25 p.m. (Plotke, Mehta) passed 4-0.