

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

March 24, 2025

Hauppauge Public Library

Present

Mr. Julian Aptowitz
Mr. Ralph Plotke
Mr. Matthew Bollerman, Chief Executive Officer
Mr. John White
Ms. Kathleen Brett, Head of Guest Services

Guest

One member of the public

Excused

Ms. Nayana Mehta

Mr. White called the Meeting to Order at 7:00 p.m.

Budget Presentation

Mr. White asked Matthew Bollerman, Chief Executive Officer to present on the proposed 2025/26 operating budget for the Library. Mr. Bollerman reviewed the services the library provides, feedback from the community, and the plans for the next fiscal year. The Board had some questions which were answered.

Trustee Candidate Forum

Mr. White asked Ralph Plotke to speak about his candidacy for Trustee. Mr. Plotke shared it is his sixth time standing for election as trustee. He has served since 2000 as a library trustee.

Motion to accept the Minutes of the February 24, 2025 Board Meeting (Plotke, Aptowitz) passed 4-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the March 24, 2025 operating warrant \$265,363.91 (Plotke, Bard) passed 4-0.

Correspondence

None.

Chief Executive Officer's Report

Kathleen Brett, Head of Guest Services reported on the plans for National Library Week, April 6 to 12. The Library will be encouraging our community to be "Drawn to the

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Library.” Visitors will be asked to write down why they enjoy their library and will receive a pen and puzzle book for doing so. The display case and gallery are booked through the end of the year. The Library will continue to offer a number of discount tickets and vouchers. The Chief Executive Officer reported on the expected income from the payments in lieu of taxes, advice from our attorney on handling immigration enforcement response and his attendance at the Town of Islip’s comprehensive plan meeting. The CEO reported on the outdoor sign progress and outside light project status. The CEO reported on the March 11 Staff Development Day, distribution of the Employee Safety and Emergency Action plan, guest computer upgrade status, new phone install date and the delivery of the Museum and Lending Key applications timed with our new library app release.

Committee Reports

None

Old Business

None

New Business

Motion to adopt the Municipal Cooperation Resolution with NYCLASS (Bard, Aptowitz) passed 4-0.

Motion to amend the Access to Public Records policy (Plotke, Bard) passed 4-0.

Period for Public Expression

None

Personnel Report

Motion to adopt the Personnel Report dated March 24, 2025 (Bard, Plotke) passed 4-0.

General Discussion

None

Executive Session

None

Motion to adjourn at 8:06 p.m. (Bard, Aptowitz) passed 4-0.