

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

February 24, 2025

Hauppauge Public Library

Present

Mr. Julian Aptowitz

Ms. Nayana Mehta

Mr. Ralph Plotke

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Christa Zaros, Head of Community Engagement

Excused

Mr. John White

Mr. Aptowitz called the Meeting to Order at 7:03 p.m.

Motion to accept the Minutes of the January 22, 2025 Board Meeting (Plotke, Mehta) passed 3-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the February 24, 2025 operating warrant \$325,654.34 (Plotke, Mehta) passed 3-0.

Correspondence

None.

Steve Bard arrived at 7:06 pm.

Chief Executive Officer's Report

Christa Zaros, Head of Community Engagement reported on her work on the Community Conversations. She spoke to library staff who live in the library district about their ideas on how to make Hauppauge a better community to live in. She has plans for further discussions with seniors, teens, members of the PTA/SEPTA, community helpers and more. The process will gather community knowledge and allow the Library to understand what strategic goals it could undertake to address the points raised. The CEO reported on the upcoming vote preparations, work on grant applications, a report from advocacy day in Albany and the successful Winter Festival. The outdoor sign vendor is deciding on a course of action to get the permits secured. The outdoor lighting report was shared with the landlord and after a meeting on February 3, lights have been ordered and will arrive in a month. The Library will close on Tuesday, March 11 for a staff development day focused on safety and security. Staff designated as person-in-charge attended a training

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on February 12 to understand their role and responsibilities. Walkie talkies have been added to the our communications at the Library. The Employee Safety and Emergency Actions plan will be edited with input received by staff in time for the March 11 staff day. The Board directed the CEO to move forward with the LDI Elevate Phone Proposal. The Board directed the CEO to move forward with the public computer upgrade project with Sourcepass.

Committee Reports

None

Old Business

None

New Business

None

Period for Public Expression

None

Personnel Report

Motion to adopt the Personnel Report dated February 24, 2025 (Mehta, Plotke) passed 4-0.

General Discussion

None

Executive Session

None

Motion to adjourn at 7:39 p.m. (Plotke, Bard) passed 4-0.