

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

January 22, 2025

Hauppauge Public Library

Present

Mr. Stephen Bard

Ms. Nayana Mehta

Mr. John White

Mr. Matthew Bollerman, Chief Executive Officer

Ms. Jill Kenyon, Head of Children's and Family Services

Ms. Chrissy Coyne, Children's Services Librarian

Excused

Mr. Julian Aptowitz

Mr. Ralph Plotke

Mr. White called the Meeting to Order at 7:09 p.m.

Motion to accept the Minutes of the December 16, 2024 Board Meeting (Mehta, Bard) passed 3-0.

Treasurer's Report

The Chief Executive Officer reviewed the reports with the Board.

Motion to accept the January 22, 2025 operating warrant \$294,098.47 (Bard, Mehta) passed 3-0.

Correspondence

Marilyn Miller a member of the Circle of Women Book Club from St. Thomas Moore Church thanked the Library for giving them room to meet while the space at their church was being repaired.

Chief Executive Officer's Report

Jill Kenyon, Head of Children's and Family Services was joined by Chrissy Coyne our new Children's Services Librarian. Jill introduced Chrissy to the Board and reported on her first weeks with us. 125 people are registered for our Spaghetti with a Yeti event on January 25. The Summer Reading Program planning has begun to "Color Our World." The Chief Executive Officer shared news about our partnership with AARP to provide income tax filing assistance, our Winter Festival is scheduled for Sunday, February 16 from noon to 3 pm with Bubble Mania, community conversations are being scheduled in late winter and early spring to help inform our strategic planning. The CEO reported on receiving \$20,000 in bullet aid from Assemblyman Fitzpatrick and submitting a \$10,000 grant application to the NYS Library for Dolly Parton's Imagination Library Participation

Grant. The Friends of the Library are doing a lot in the coming months: providing prizes for the Writing Contest, Photo Contest, buying lunch for the staff on National Library Worker Day; and offering two \$500 scholarships to graduating seniors. Steve Bard is stepping down as coordinator of the Friends on June 30. The CEO reported in the Hidden Pond Park visioning sessions and sought advice on the next steps to take. Both the outdoor lights and outdoor sign projects are moving forward. The first round of staff safety training has completed. Person in charge training is scheduled for February 15 and ongoing safety and security training will be a major part of the March 11 Staff Development Day. The Board agreed to asking for proposals for a human resources consultant.

Committee Reports

None

Old Business

Motion to adopt the proposed 2025-26 operating budget which is asking for \$3,165,918 from our community in taxes (Bard, Mehta) passed 3-0.

New Business

Motion to adopt the Notice of Special District Meeting Budget Vote and Trustee Election, April 8, 2025 (Bard, Mehta) passed 3-0.

RESOLUTION APPOINTING BOARD OF REGISTRATION AND ELECTION CLERKS

BE IT RESOLVED that the following qualified voters of the Hauppauge Public Library District are appointed to constitute the Board of Registration of the Hauppauge Library District and to serve as election clerk, election inspectors and ballot clerks at the Special District Meeting to be held on April 8, 2025:

Michael Buturla (Election Clerk), residing at 63 Serene Place, Hauppauge;
Grace Kunzig (Ballot Clerk), residing at 186 Southern Blvd., Hauppauge;
Camie Barz (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;
Nanci Loccisano (Ballot Clerk), residing at 668 Nichols Road, Hauppauge;
Maria Kettell (Ballot Clerk), residing at 41 Grissom Way, Hauppauge;
Frank Poma (Ballot Clerk), residing at 154 Lawrence Ave., Hauppauge.

BE IT FURTHER RESOLVED that Mr. Buturla is appointed Chair of the Board of Registration and shall be compensated for his services at the rate of \$1,000 and that the other members of the Board of Registration shall be compensated for their services at a rate of \$16.50 per hour.

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Executive Session

None

Motion to adjourn at 8:35 p.m. (Mehta, Bard) passed 3-0.