

Community Functions

When appropriate, members of the Board of Trustees and/or the Chief Executive Officer may attend community functions at the expense of the Library.

In each case the Board must approve the expenses, and will only do so on the recommendation of the Chief Executive Officer.

Such a recommendation should only be made when there is a legitimate reason for the Library to be represented. For example, a function honoring an individual who has significantly aided the Library would be an appropriate time for attendance at Library expense. Another example would be a function of an organization of which the Library is a member.

In special circumstances, a staff member may have expenses paid for attendance at a community function.

In no circumstances may the expenses of spouses or guests of the Chief Executive Officer, Staff or Board members be paid by the Library.

Adopted: January 16, 2003

Reviewed: July 15, 2010

Amended: June 2021