

Fremont Public Library District
Ordinance Number FY 2024-25-101
Combined Annual Budget & Appropriation Ordinance of
Fremont Public Library District, Lake County, Illinois for
Fiscal Year 2024-2025

WHEREAS, the Fremont Public Library District (the “District”) is a non-home rule government organized and operating under the authority of the Illinois Constitution and the Public Library District Act of 1991, 75 ILCS 16 et seq.;

WHEREAS, the Trustees of the District are required by the Public Library District Act of 1991, 75 ILCS 16/30-85, to prepare and enact a budget and appropriation ordinance pursuant to the Illinois Municipal Budget Law 50 ILCS 220/1, et seq.;

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (KNOWN HEREINAFTER AS THE “BOARD”) OF FREMONT PUBLIC LIBRARY DISTRICT (KNOWN HEREINAFTER AS THE “DISTRICT”), COUNTY OF LAKE, STATE OF ILLINOIS:

Section 1. Recitals. The foregoing Recitals are incorporated as substantive portions hereof as though set forth herein.

Section 2. It is hereby found and determined:

- (a) This Board has heretofore caused to be prepared a combined annual budget appropriation in tentative form, which has been conveniently available for public inspection for at least thirty (30) days prior to final action hereunder:
- (b) A public hearing on said ordinance was held at the Fremont Public Library, 1170 Midlothian, Mundelein, Illinois on the 19th of the month of September in the year of 2024, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least thirty (30) days prior to such hearing, and;
- (c) That all other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year which begins July 1, 2024 and ends June 30, 2025, have heretofore been performed.

Section 3. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning on the First day of July 2024, and ending on the Thirtieth Day of June 2025.

54000 PERSONNEL	Budget	Appropriation
54001 Salaries	\$2,550,000	\$ 3,187,500
54050 Group Medical Insurance	\$ 275,000	\$ 343,750
54070 Conferences/Travel	\$ 7,000	\$ 8,750
54072 Training & Development	\$ 10,000	\$ 12,500
54080 Professional Fees	\$ 4,000	\$ 5,000
54085 Staff Recognition & Appreciation	\$ 6,000	\$ 7,500
54090 Social Security (FICA)	\$ 220,000	\$ 275,000
54000 TOTAL PERSONNEL	\$3,072,000	\$ 3,840,000
54100 BUILDING OPERATIONS		
54110 Utilities - Electric	\$ 90,000	\$ 112,500
54111 Utilities - Gas	\$ 40,000	\$ 50,000
54112 Utilities - Water	\$ 25,000	\$ 31,250
54114 Garbage Removal	\$ 15,000	\$ 18,750
54151 Housekeeping	\$ 60,000	\$ 75,000
54100 TOTAL BUILDING OPERATIONS	\$ 230,000	\$ 287,500
54300 OUTSIDE PROFESSIONAL SERVICES		
54310 Legal Services & Notices	\$ 8,000	\$ 10,000
54318 Other Professional Fees	\$ 40,000	\$ 50,000
54320 Accounting Services	\$ 18,000	\$ 22,500
54321 Payroll Processing	\$ 22,000	\$ 27,500

54322	Audit	\$	12,000	\$	15,000
54324	Processing Fees - Credit cards	\$	700	\$	875
54300	TOTAL OUTSIDE PROFESSIONAL SERVICES	\$	100,700	\$	125,875
54400	<i>LIBRARY MATERIALS</i>				
54401	Books - Adult	\$	130,000	\$	162,500
54404	Books - Youth	\$	67,000	\$	83,750
54414	Electronic materials	\$	346,000	\$	432,500
54422	Periodicals	\$	10,000	\$	12,500
54441	Audio Visual - Adult	\$	39,000	\$	48,750
54444	Audio Visual - Youth	\$	26,000	\$	32,500
54400	TOTAL LIBRARY MATERIALS	\$	618,000	\$	772,500
54500	<i>PROMOTION & PUBLICITY</i>				
54501	Library Programs/Supplies - Adult	\$	30,000	\$	37,500
54509	Library Programs/Supplies - Juvenile	\$	30,000	\$	37,500
54510	Public Relations/Graphics	\$	56,000	\$	70,000
54515	Outreach/Volunteer Program	\$	2,000	\$	2,500
54500	TOTAL PROMOTION & PUBLICITY	\$	118,000	\$	147,500
54600	<i>LIBRARY OPERATIONS</i>				
54601	Supplies-Office	\$	35,000	\$	43,750
54602	Technical Processing	\$	38,000	\$	47,500
54603	Circulation Supplies & Operations	\$	10,000	\$	12,500
54604	Reimbursables	\$	3,000	\$	3,750
54610	Postage	\$	5,000	\$	6,250
54621	Copy - Print - Fax	\$	14,000	\$	17,500
54630	Small equipment/furniture	\$	10,000	\$	12,500
54650	Telephone	\$	12,000	\$	15,000
54600	TOTAL LIBRARY OPERATIONS	\$	127,000	\$	158,750
54700	<i>AUTOMATION & TECHNOLOGY</i>				
54701	Computer Equipment	\$	85,000	\$	106,250
54702	Computer Software	\$	60,000	\$	75,000
54703	Computer Maintenance/Repair	\$	55,000	\$	68,750
54704	Licensing & Communication Apps	\$	20,000	\$	25,000
54705	CCS Operating Costs	\$	60,000	\$	75,000
54707	OCLC Operating Costs	\$	13,000	\$	16,250
54708	Internet	\$	15,000	\$	18,750
54700	TOTAL AUTOMATION & TECHNOLOGY	\$	308,000	\$	385,000
54910	SPECIAL PROJECTS	\$	25,000	\$	31,250
55900	<i>PER CAPITA</i>				
55930	Current year	\$	57,218	\$	58,000
55940	Prior Year	\$	57,218	\$	58,000
55900	TOTAL PER CAPITA	\$	114,436	\$	116,000
56500	<i>INSURANCE</i>				
56550	Liability Insurance	\$	38,000	\$	47,500
56551	Unemployment Compensation	\$	10,000	\$	12,500
56552	Work Comp	\$	15,000	\$	18,750
56554	Bonds/Crime Coverage	\$	4,500	\$	5,625
56500	TOTAL INSURANCE	\$	67,500	\$	84,375

56801	GIFTS, DONATIONS	\$ 5,000	\$ 100,000
56916	GRANTS	\$ 30,000	\$ 150,000
	TOTAL LIBRARY FUND EXPENSE	\$ 4,815,636	\$ 6,198,750
59900	TRANSFER TO OTHER FUNDS	\$ 750,000	\$ 1,500,000
58000	BUILDING & EQUIPMENT FUND		
58142	Building Maintenance/Repair	\$ 180,000	\$ 225,000
58143	Maintenance Supplies	\$ 50,000	\$ 62,500
58912	Capital Projects	\$ 50,000	\$ 62,500
58400	TOTAL BUILDING & EQUIPMENT FUND	\$ 280,000	\$ 350,000
59250	IMRF FUND	\$ 200,000	\$ 250,000
	SUBTOTAL	<u>\$ 6,045,636</u>	<u>\$ 8,298,750</u>
57100	SPECIAL RESERVE FUND	\$1,500,000	\$ 3,000,000
	Total Expenditures	<u>\$7,945,636</u>	<u>\$ 11,298,750</u>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board of Library Trustees to defray the necessary expenses and liabilities of this District during the fiscal year beginning July 1, 2024, and ending June 30, 2025 for the respective purposes set forth.

Pursuant to Provision 75 ILCS 16/40-50, the unexpended balances of the proceeds received annually from public library taxes not in excess of statutory limits may be accumulated in the Special Reserve Fund of this District. Except as provided in Section 6, all appropriations shall terminate with the close of the fiscal year; provided that the remaining balances shall be available until the 30th day of August for the authorization of the payment of obligations incurred prior to the close of the fiscal year and until the 30th day of September for the payment of such obligations or for the transfer of the remaining balances thereof to be accumulated pursuant to Provision 75 ILCS 16/30-90.

Section 4. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be **\$3,988,869**.
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is **\$5,637,946**.
- (c) An estimate of the expenditures contemplated for the fiscal year is **\$7,945,636**.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is **\$4,211,087**.
- (e) An estimate of the amount of taxes to be received during the fiscal year is **\$5,024,167**.

Section 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed. In any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

Section 6. The receipts and revenues of the Fremont Public Library District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall be first placed to the credit of such fund.

Section 7. The ordinance shall be in force and effect immediately upon passage and publication as provided by law.

AYES: Nalezny, Plug Mounce, Wilmes, Smogor, Cole-Burns

NAYS: --

ABSENT: Kasten, MacKay

Date: September 19, 2024

/S/ Jodie Nalezny, President

Attest:

/S/ Sharon Smogor, Secretary

Estimate of Revenue for Fiscal Year 2024-2025
For
Fremont Public Library District

The following is an estimate of revenues, by source, anticipated being received by Fremont Public Library District, County of Lake, State of Illinois, during the fiscal year 2024-2025.

<u>SOURCE</u>	<u>AMOUNT</u>
1. Real Estate Tax	\$5,242,010
2. Fees	\$44,500
3. Interest Income	\$100,000
4. Gifts/Donations	\$15,000
5. Grants	\$33,500
6. Miscellaneous	\$202,936
	<hr/> Total: \$5,637,946

The undersigned, being the Treasurer of the Fremont Public Library District, hereby certifies that the foregoing is an estimate of revenues to be received by Fremont Public Library District during the Fiscal Year 2024-25.

Dated: September 19, 2024

/S/ Jodie Nalezny President
Fremont Public Library District