

Fremont Public Library District  
Regular Monthly Board Meeting  
April 20, 2023

1. Call to Order  
President Hoenig called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m.
2. Roll call:  
Trustees Present: Jay Kasten, Jodie Nalezny, Amber Reid-Schwenk (arrived at 6:02 p.m.), Sharon Smogor and Steve Hoenig  
Absent: Laurie MacKay, Brenda Pathmann  
Also Present: Scott Davis, Director; Becky Ingram, Assistant Director
3. Kasten made a motion to approve the agenda; seconded by Nalezny. The motion passed by voice vote.
4. Public comment – incoming Trustee Allison Wilmes thanked the outgoing trustees for their service.
5. Secretary’s Report - Trustee Smogor handled Secretary duties with absence of Trustee Pathmann.
  - 5.1 Smogor made a motion to approve minutes of the regular monthly meeting of March 16, 2023; seconded by Kasten. The motion passed by voice vote.
6. Treasurer’s Report – Trustee Nalezny handled Treasurer duties with absence of Trustee MacKay.
  - 6.1 Nalezny presented the monthly Finance Report for March 2023.
  - 6.2 Nalezny made a motion to approve lists of checks, payment of bills and salaries, and transfers for April 2023; seconded by Kasten. The roll was called:  
Yes: Kasten, Nalezny, Reid-Schwenk, Smogor, and Hoenig  
Absent: MacKay, Pathmann  
The motion passed.
7. Committee Reports
  - 7.1 Finance Committee – no report
  - 7.2 Personnel Committee – no report
  - 7.3 Physical Facilities Committee – no report
  - 7.4 Policy and Planning Committee – no report
8. President’s Report
  - 8.1 The library’s Succession Plan was reviewed as a result of Director Davis’s letter to the Board between the March and April Board meetings of his intent to leave his position as Director at the end of the current fiscal year. Davis pointed out that the plan calls for the Assistant Director to be named Interim Director in the event of an unplanned extended absence of the Library Director, but it does not address what happens if the director’s departure is planned. Davis recommended that the incoming Board name Assistant Director Ingram as Interim Director upon his departure. Davis also noted that he updated the Plan to list several executive search firms currently active in the Chicago area market to assist the Board in finding his replacement. Davis also provided a list of his ongoing duties and stated that he has substantially completed the FY2023-24 Estimate of Revenues and Working Budget.
  - 8.2 Kasten reported that there was no Friends meeting due to the construction project.

- 8.3 Hoenig commented that it was an honor to serve as a Trustee over the last eight years and thanked the library's administration, staff and other Board members for their service. Trustee Reid-Schwenk shared how the library has been very important to her family over the years.
9. Director's Report
  - 9.1 Davis reported that the County notified him that some Board members have not yet filed their annual Statement of Economic Interest form. The deadline is fast approaching and financial penalties will be incurred by individuals who do not file on time.
  - 9.2 Davis wrote letter of support on behalf of the library for a grant the Village of Mundelein is applying for to convert an existing office/warehouse building into a community center. Reid-Schwenk stated the Village has an online survey asking the public for their input on the project.
  - 9.3 Davis reported the library netted over \$600 from a local recycler for discarded scrap metal.
  - 9.4 The state's mandated Decennial Committee on Local Government Efficiency Act was discussed.
  - 9.5 Davis reported the County has finalized the tax levy filed last November. The amount to be received came very close to the amount requested, at \$4,968,350. Davis asserted that the district is in good fiscal shape and with all the new construction planned and ongoing, there should be ample new revenues moving forward to continue the library's incremental growth along with that of the district.
  - 9.6 Davis presented President Hoenig with a pen and pencil set as a token of appreciation from the staff for his eight years of service and support to the library.
  - 9.7 Updated furniture plans were reviewed; a Special Meeting may need to be scheduled before the regular monthly meeting in June Board meeting to approve furniture bids.
10. Other Business
  - 10.1. Trustee Reid-Schwenk commented about library staff relocating election signs that were installed in the areas marked off by the library as having underground sprinklers and questioned the library's policy on Electioneering – Campaign Free Zone. Davis responded that the policy had been reviewed by the library's attorney prior to it being approved. Reid-Schwenk disagreed with the wording of the policy and made a motion to direct Library Administration to revise it. There was no second and the motion did not advance.
11. Hoenig made a motion to adjourn the meeting at 6:45 p.m.; seconded by Nalezny. The motion passed by voice vote. The meeting adjourned at 7:19 p.m.

Approved 05/18/23

/s/Sharon Smogor, Secretary