**FREMONT PUBLIC LIBRARY**
**PERSONNEL COMMITTEE MEETING**
**08-22-2024 MINUTES**

1. The personnel committee meeting was called to order at 5:33 pm
2. Committee Members Present: Trustee Smogor, Trustee Kasten, Trustee MacKay. Also present: Director Long, Business Manager Tovar
3. Trustee Kasten made a motion to approve the agenda as presented, Trustee Smogor seconded. There was no discussion on the motion. Motion carried by voice vote.
4. There was no public comment.
5. The setup for employee reviews was introduced, and a discussion took place about the key takeaways from these reviews, as well as what extra elements should be included in the director reviews. It was decided that the director reviews would center around the main competencies outlined and also incorporate goals. The next Personnel Committee meeting has been scheduled for September 12 at 5:30pm.
6. Meeting adjourned at 6:10 pm

Approved

/S/ Sharon Smogor 9/19/2024