FREMONT PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING
07-18-2024 MINUTES

Trustees Present: Kasten, MacKay, Nalezny, Pflug Mounce, Wilmes, Smogor, Cole-Burns via zoom
Others Present: Director Long, Assistant Director Ingram, Business Manager Tovar

1. Call to Order: The regular board meeting was called to order at 6:03 pm by Trustee Nalezny.

2. Approval of Agenda: Trustee Kasten motioned to approve the agenda, seconded by Trustee Wilmes. Motion passed by voice vote.

3. Public Comment: There were no public comments.

4. Secretary's Report: Trustee Smogor motioned to approve minutes of the regular monthly Board meeting of June 20th, and the facilities committee meeting of July 9th. Trustee Wilmes seconded the motion. Motion passed by voice vote.

5. Finance/Treasurer's Report: The monthly Finance report for June 2024 was presented. Trustee Kasten motioned to approve lists of checks for July 2024 and to approve the payment of bills and salaries. Trustee Nalezny seconded the motion. Roll call was conducted, and the motion passed unanimously.

6. Committee Reports: Facilities committee meeting, Trustee Wilmes went over all the details and inquires presented on the capital reports. Trustee Wilmes made a motion to approve the 2024 Capital Maintenance Plan, seconded by Trustee McKay. Motion passed by voice vote.

Personnel committee meeting, Trustee McKay read Director Long's raise letter. Trustee McKay made the motion to approve Director's Compensation for FY2024-25, Trustee Nalezny seconded. Roll call was called. Motion passed unanimously.

7. Board President's Report: Trustee Nalezny appointed committee to review FY2023-24 Secretary's book to sign off to make sure it is accurate. Trustee Kasten volunteered; Trustee McKay also volunteered. Trustee Nalezny also commended those who participated in Adopt-a-Highway.

8. Director's Report: Director Long noted that staff and trustees had the opportunity to meet with the Secretary of State to talk about library matters. Tentative Budget and Appropriation, Trustee McKay asked for clarification on the appropriation portion and Director Long clarified, sharing that Sept 19th is when it will be approved.

9. Other Business:

- Trustee Kasten made a motion to approve the contract with Engberg Anderson for the Parking Lot Light replacement project, Trustee Smogor seconded. Trustee Wilmes asked information on the timeline if it was approved. Director Long clarified the process that happened after this contract is approved. Assistant Director Ingram stressed the importance on a project manager. Roll call was called. Motion passed with one no.

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- Trustee Wilmes made a motion to approve the Digital Accessibility Policy, seconded by Trustee Kasten, Trustee Nalezny asked about clarification on the policy. Director Long explained the requirements that have now been required for digital accessibility. Assistant Director Ingram explained the streamline of our current online digital accessibility. Motion passed by voice vote.
- Trustee Smogor made a motion to approve the Statement of inclusion presented, Trustee Kasten seconded. Motion passed by voice vote.
- Director Long brought up the scenario were someone had to recently be banned from the library.
- Trustee Cole Burns commended the circulation increase, Trustee Wilmes liked the posters in the vestibule, Trustee Cole Burns was also glad that Notary services were still available at the library.

10. Adjournment: The meeting was adjourned at 7:10 pm by Trustee Nalezny.

Approved

/S/ Sharon Smogor 8/15/2024