

**FREMONT PUBLIC LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
03-21-2024 MINUTES**

1. Regular board meeting was called to order at 6:00 pm.
2. Trustees Present: Kasten, MacKay, Pflug Mounce, Wilmes, Cole-Burns, Nalezny. Also Present: Long, Director, Ingram, Assistant Director and Tovar, Business Manager. Smogor arrived at 6:05 pm.
3. Kasten made a motion to approve the agenda seconded by Wilmes. Motion passed by voice vote.
4. Meet the Managers: None for this meeting.
5. Secretary's Report: Nalezny made the motion to approve the minutes of the regular board meeting of February 15, 2024, Kasten seconded. Motion passed by voice vote.
6. The monthly Finance report for March 2024 was presented. Before the meeting, several questions were submitted and answered satisfactorily. Kasten inquired about reserve percentages, and Long explained that it's recommended to have 6 months' worth in the operating fund, a standard we currently meet. Long also mentioned that 12.6 represents a situation where all funds would sustain us for about 12 months. Kasten made a motion to approve lists of checks for March 2024 and to approve the payment of bills and salaries, MacKay seconded. Roll was called. Yes: Kasten, MacKay, Pflug Mounce, Smogor, Wilmes, Cole-Burns, Nalezny. Motion passed.
7. Committee Reports: Smogor made a motion to approve the following policies as amended: Fiscal Accountability, Circulation, Photography & Video Recording, Patron Behavior and Board Bylaws. Nalezny Seconded: Pflug inquired about the fiscal accountability policy, with days being determined by statute. Long clarified that it could be endorsed sooner, but no later than the final dates. Long provided clarification on fiscal and circulation policy in response to Smogor's inquiry. Roll was called. Yes: Kasten, MacKay, Pflug Mounce, Smogor, Wilmes, Cole-Burns, Nalezny. Motion passed.
8. Board President Report: Asked for details on the Decennial committee April meeting. May board meeting moved to May 23.
9. Library Director report: Long discussed the LOCONI banquet, which is available for trustees to attend. She also mentioned the EDI and ILead board training, which trustees can access with a L2 account. Long brought up the lawsuit that the library received due to an incident. The board praised Long for her involvement with the library and her commitment to staying connected with the community.
10. Other Business:
 - A board duties yearly calendar was presented that outlines the key tasks and obligations of a board throughout the year. Nalezny ask that a review of the capitol asset plan be added.
 - Service to new immigrants, asylum seekers/refugees, Long mentioned some of the services available to these patrons: transitory library cards good for 6 months that you only need an ID for, working with Mano A Mano service. More intensive demographic search to have a better idea what services are needed will be developed.
 - Ingram presented the success that have been accomplished from the current strategic plan.
 - Nalezny expressed how impressed she is with the libraries efforts to stay fresh and excited. Trustees appreciated the Open House event. Cole-Burns requested a six-month reflection from Long.
11. Nalezny adjourned the meeting at 7:06 pm.

Approved

/S/ Sharon Smogor

4/18/24