

**FREMONT PUBLIC LIBRARY  
POLICY COMMITTEE MEETING  
02-28-2024 MINUTES**

1. The Policy Committee Meeting was called to order at 6:00 p.m.
2. Trustees Present: Laurie MacKay, Jody Nalezny, Sharon Smogor, Allison Wilmes
3. Also Present: Laura Long, Library Director
4. Nalezny made a motion to approve the agenda, Wilmes seconded. Motion carried by voice acclaim.
5. No members of the public were present.
6. Business:
  - a. The committee reviewed multiple policies in line with the newly adopted policy review calendar. Under review for this year is the Board Bylaws, Circulation, Emergency Plan, Employee Handbook: Compensation, Employee Handbook; Introduction, Fiscal Accountability, Patron Behavior, Photograph and Video Recording, and Reference Services.
  - b. Long presented three of these policies as completely re-written to enhance clarity and readability (circulation, patron behavior and photograph and video recording), two policies with red-line changes to comply with current practices and legal requirements (board bylaws, and fiscal accountability) and the remaining policies either had no recommended changes or minor grammatical or wording changes.
  - c. The committee recommends that the policies with changes be brought to the full board for approval after final review by management staff and legal.
7. Smogor adjourned the committee meeting at 7:02 p.m.

Approved

/S/ Sharon Smogor

4/18/24