

**FREMONT PUBLIC LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
11-16-23 MINUTES**

1. President Nalezny called to order the Truth in Taxation Act Hearing for the Fremont Public Library District at 6:05 pm on Thursday November 16, 2023.
 2. Trustees Present: Kasten, MacKay, Nalezny, Pflug Mounce, Smogor, Wilmes. Absent: Cole-Burns
Also Present: Laura Long, Director, Becky Ingram, Assistant Director, Margaret Kulis, Adult Services Manager and Stacy Tovar, Business Manager.
 3. President Nalezny recognized any individuals wishing to address the Board regarding the proposed tax levy, no individuals were present.
 4. President Nalezny adjourned the meeting at 6:06 pm.
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1. Regular board meeting was called to order at 6:07 pm.
 2. Trustees Present: Kasten, MacKay, Nalezny, Pflug Mounce, Smogor, Wilmes. Absent: Cole-Burns
Also Present: Laura Long, Director, Becky Ingram, Assistant Director, and Stacy Tovar, Business Manager, Margaret Kulis, Adult Services Manager.
 3. Kasten made a motion to approve the agenda seconded by Pflug Mounce. Motion passed by voice vote.
 4. Meet the Manager: Margaret Kulis is the Adult Service manager who oversees a team of 9 staff members, including 6 full-time and 2 part-time paraprofessionals. The Adult Services department ensures that the library stays relevant by keeping up with the latest trends and technology for the patrons. They've recently established the new Book Butler service which is designed to anticipate and fulfill people's reading requests by creating automatic holds on popular author's new titles. In addition to stellar programs, book club services and homebound delivery, the department also provides services that make life easier for patrons, such as notarizing, making copies, and offering computers and printing. Nalezny expressed her appreciation for these day-to-day services that she herself was able to find useful and is excited to be attending an upcoming program. She also observed the study spaces along the windows on the second floor and how much patrons of all ages were enjoying the new layout.
 5. Kasten made a motion to approve the minutes of the regular monthly board meeting of Oct. 19, 2023, seconded by Nalezny. The motion passed by voice vote.
 6. The monthly Finance Report for October 2023 was presented. Trustees asked multiple questions on different line items which were all answered successfully.

Pflug Mounce inquired about understanding the Treasurer's Summary Report, while Nalezny requested a review of the Treasurer's Summary and suggested making modifications to enhance its cohesiveness. Tovar will work on it with the accountants.

- 6.1. Kasten made a motion to approve the Lists of Checks for November 2023 and to authorize payment of bills and salaries, and to make transfers seconded by Smogor. Roll was called.
Yes: Kasten, MacKay, Nalezny, Pflug Mounce, Smogor, Wilmes. Absent: Cole-Burns. Motion passed.
7. Committee meetings. No reports.
8. Board President's Report – Nalezny asked for a furniture update. Ingram informed us that we are almost done and only have a few more pieces incoming. The current issue is that some pieces came incorrectly, scraped or damaged in some way. She has been meeting with the architects who are

meeting with the installers to document what is still pending or was left unfinished. Ingram mentioned the priority is to get the second-floor computers and Youth desk fully operational.

Nalezny welcomed our new Library Director Laura Long and also recognized Ingram for her hard work during her time as Interim Director.

9. Library Directors Report – Long has spent time familiarizing herself with the library and its staff. She is currently talking to IUCP, the energy cooperative that we belong to, about our electric and gas bill. We are interested in learning about their green energy audit to see where we can improve. Long also plans to collaborate with a consultant to explore the possibility of setting up EV stations since funds are being made available for installation. Currently there are no stations nearby. Long also mentioned that going forward, the names of outside contractors will be listed on the facilities report so that it's easier to match the work with the bills.

Jodie had a question about Rails mention of changing to a 6 day pick up time. Long confirmed that currently it is 5 days pick up time and that Rails is in the early stages of investigating a potential change.

10. Other Business.

- 10.1. All were in accord to continue with the Adopt a Highway agreement for 2023-2025.
- 10.2. Kasten made a motion to adopt ordinance No. FY2023-24 102, An Ordinance Levying Taxes for the Library Purposes seconded by MacKay. Roll call vote: YES: Kasten, MacKay, Nalezny, Pflug Mounce, Smogor, Wilmes. Absent: Cole-Burns. Motion passed.
- 10.3. Nalezny moved to adopt Revised Resolution 2023-102 IMRF seconded by Kasten. Kasten caught a small error that will be corrected. Roll call vote: YES: Kasten, MacKay, Nalezny, Pflug Mounce, Smogor, Wilmes. Absent: Cole-Burns. Resolution adopted as corrected.
- 10.4. The entire board present showed interest in different opportunities and ways to get some additional training on the trustee duties, including the training offered by Dieters and Todd. They agreed to discuss it further in the next meeting.

Nalezny wishes to have a dictionary of acronyms to comprehend the frequently used terms. Long acknowledged that having such a resource would be beneficial and will collaborate with Ingram and Tovar to create one for the next meeting.

11. Nalezny adjourned the meeting at 7:23pm.

Approved

/s/Sharon Smogor 12/21/23