

**FREMONT PUBLIC LIBRARY  
BOARD OF TRUSTEES MONTHLY MEETING  
04-18-2024 MINUTES**

1. Regular board meeting was called to order at 6:23 pm.
2. Trustees Present: Kasten, MacKay, Pflug Mounce, Wilmes, Cole-Burns, Smogor, Nalezny. Also Present: Long, Director, Ingram, Assistant Director.
3. Kasten made a motion to approve the agenda seconded by Wilmes. Motion passed by voice vote.
4. No public comment.
5. Secretary's Report: Smogor made the motion to approve the minutes of the regular board meeting of March 21, 2024, the Policy Committee meeting of February 28, 2024 and the Personnel Committee Meeting of March 27, 2024, Kasten seconded. Motion passed by voice vote.
6. Finance/Treasurer's Report: The monthly Finance report for April 2024 was presented. Several questions were submitted and answered satisfactorily prior to the meeting. Long stated that there will be a business report included in the staff reports going forward. Wilmes inquired about contingency funds, and Long detailed our strategic planning and budgeting process. Kasten made a motion to approve lists of checks for March 2024 and to approve the payment of bills and salaries, Nalezny seconded. Roll was called. Yes: Kasten, MacKay, Pflug Mounce, Smogor, Wilmes, Cole-Burns, Nalezny. Motion passed.
7. Committee Reports: Personnel Committee, MacKay summarized the most recent meeting and outlined how the review process will be recorded for upcoming boards to reference. Cole-Burns asked about the necessity of standard guidance for trustees and various committees to help them with their responsibilities. Long suggested creating a comprehensive folder that could serve as a reference for the board of trustees and each committee.
8. Board President's Report: Nalezny mentioned the upcoming LACONI banquet to the trustees and inquired about their attendance. She also discussed the tool library's search for funding and a new location.
9. Directors Report: Ingram provided an explanation about the options for book donations and discard items. Long mentioned the plan to replace the lights in the parking lot next fiscal year. She will also be reaching out to schedule a finance committee meeting to review the draft budget for FY24-25. Kasten inquired about the Crisis webinar. Long went through the relevant information that could be applied to improve communication crisis at the library.
8. Other Business:
  - Kasten made a motion to close for a full day on April 26, 2024 for a staff in-service and training, Nalezny seconded. Motion passed by voice vote.
  - Long gave an update on the current and pending Electric Vehicle Charging Station Proposals. As well as an explanation on the grant to help pay for the project. Discussion ensued on the usage on a charger that is not fast charger, data requested on libraries with chargers.
9. Nalezny adjourned the meeting at 7:27 pm.

Approved

/S/ Sharon Smogor

5/23/24