FORSYTH COUNTY PUBLIC LIBRARY

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Approved November 17, 2025

Forsyth County Public Library Board of Trustees
Minutes from September 15, 2025, Regular Meeting

The Forsyth County Public Library Board of Trustees held its September meeting at the Cumming Library on September 15, 2025. Present were Board members Christy Winters (Chair), Jakima McCall, Traci Priego, Lisa Stortzum, and Flo Valdes. Ms. Valdes left the meeting at 6:01 p.m. Also present were Adrianne Junius (Director), Holly Barfield, Ann Decherd, Tonya Wallace, Nikki Watkins, and other staff members.

I. Call Meeting to Order

Christy Winters called the meeting to order at 5:30 p.m.

II. Adoption of Agenda

There was a motion by Flo Valdes and a second by Lisa Stortzum to amend the Agenda by moving Discussion Item #7 (Library Board of Trustees Officer Elections) to take place before the executive session. Motion carried unanimously with all Board members present.

III. Announcements

Library Director Adrianne Junius welcomed new FCPL Board of Trustees Member Traci Priego to her first Board meeting. Adrianne also announced that Sharon Forks Library Branch Manager Brooke Rose has been accepted into the prestigious PINNACLE library leadership program with the State of Georgia.

IV. Adoption of Minutes

There was a motion by Christy Winters and a second by Lisa Stortzum to adopt the minutes of the July 21, 2025, regular Library Board meeting. Motion carried with four members in favor (McCall, Stortzum, Winters, Valdes) and one member abstaining (Priego).

There was a motion by Jakima McCall and a second by Flo Valdes to adopt the minutes of the August 18, 2025, called Library Board meeting. Motion carried with four members in favor (McCall, Stortzum, Winters, Valdes) and one member abstaining (Priego).

V. Library Board of Trustees Officer Elections

There was a motion by Lisa Stortzum and a second by Flo Valdes to elect the following officers for the Library Board of Trustees: Flo Valdes as Chair, Lisa Stortzum as Vice-Chair, and Traci Priego as Secretary/Treasurer, effective September 15, 2025. Motion carried with three Board members in favor (Priego, Stortzum, Valdes) and two members abstaining (McCall, Winters).

Executive Session for the Purpose of Discussing Real Estate Matters per Georgia Code Section 50-14-3(b)(1)(B)

There was a motion by Christy Winters and a second by Flo Valdes to enter into an executive session for the purpose of discussing real estate-related matters, as described in O.C.G.A. §50-14-3(b)(1)(B). Motion carried unanimously with all Board members present.

There was a motion by Traci Priego and a second by Lisa Stortzum to close the executive session and return to open session. Motion carried unanimously with all Board members present.

Flo Valdes left the meeting.

VI. Reconvene the Meeting

Christy Winters reconvened the open meeting at 6:02 p.m. with Ms. Valdes absent.

VII. Items Discussed

Old Business

1. **Staff Progress on Sponsorships for 2026 and NGCF Account Update**

   There was a motion by Lisa Stortzum and a second by Traci Priego to authorize Forsyth County Public Library to withdraw $3,000.00 from the Forsyth County Public Library's account at the North Georgia Community Foundation for the purpose of covering expenses for the 2026 Summer Reading Magazine. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

2. **Janitorial Services Update**

   Adrianne Junius provided an update on the notice of cleaning deficiencies sent to American Facility Services. The company has addressed the Library's concerns and the quality of their services has improved significantly.

3. **Library Board Retreat and Training**

   The Board discussed availability and preferences for a Board Retreat and Training date in October or November. No date was determined.

New Business

4. **Public Services Activities Report**

   Deputy Director Ann Decherd presented the report on Public Services activities for July/August 2025.

5. **Emergency Medical Situations Policy**

   There was a motion by Traci Priego and a second by Lisa Stortzum to approve the update to the Emergency Medical Situations Policy, effective September 16, 2025. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

6. **Art Exhibit Policy**

   There was a motion by Jakima McCall and a second by Lisa Stortzum to approve the Art Exhibit Policy, effective September 16, 2025. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

7. **Library Board of Trustees Officer Elections**

   This Item was moved to Agenda Section V. during the adoption of the Agenda.

8. **Fiscal Year 2026 Budget Adjustments**

   There was a motion by Christy Winters and a second by Traci Priego to increase State revenue and Operations expenses by $15,987.11 to reflect the FY2026 LibTech grant. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

   There was a motion by Traci Priego and a second by Jakima McCall to increase Donations revenue and Operations expenses by $20,000.00 to reflect a grant from the Forsyth County Arts Alliance (FCAA) Fund at the North Georgia Community Foundation for Forsyth Reads Together 2026. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

   There was a motion by Jakima McCall and a second by Lisa Stortzum to increase Donations revenue and Materials expenses by $400.00 to reflect a donation from the South Forsyth Rotary Club for books in honor of Rotary speakers. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

   There was a motion by Lisa Stortzum and a second by Christy Winters to increase Donations revenue and Materials expenditures by $1,000.00 to reflect donations received in memory of Mary Ann McCarthy. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

9. **Financial Reports**

   FCPL Finance Manager, Tonya Wallace, presented the financial report for the Library's General Fund for the period ending July 31, 2025, as well as the Denmark Construction Fund for the period ending September 8, 2025.

VIII. General Discussion

Adrianne Junius invited the Board to attend the beginning of FCPL Staff Development Day on Friday, October 3, 2025, at Sharon Forks Library, at 8:30 a.m.

Adrianne Junius reminded the Board to reserve their seats for the NYT Bestselling Author William Kent Krueger events on Thursday or Friday, October 9 or 10, at Sharon Forks Library. The Thursday event is completely full but there are still seats available for the Friday event.

IX. Adjournment

There was a motion by Jakima McCall and a second by Christy Winters to adjourn the meeting at 6:51 p.m. Motion carried unanimously with four Board members in favor (McCall, Priego, Stortzum, Winters) and one member absent (Valdes).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, November 17, 2025, at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.