



Forsyth County Public Library Board of Trustees Summary of Actions Taken at November 18, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its November meeting at the Cumming Library on November 18, 2024, at 5:30 p.m.

Present were Board members Christy Winters (Chair), Jakima McCall, Lisa Stortzum, Kathy Thomas. Flo Valdes arrived at 5:37 p.m. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m.
- II. Adoption of Agenda
The Board voted unanimously (with Ms. Valdes absent) to adopt the Agenda as amended:
 - **#10 Discussion of Overdue Fines was added to the Agenda**
- III. Announcements
Programming Manager Sarah Brubaker, Outreach Manager Brooke West, and incoming Library Director Adrienne Junius were acknowledged for their new FCPL roles.
- IV. Adoption of Minutes
The Board voted unanimously (with Ms. Valdes absent) to adopt the minutes of the September 16, 2024, Library Board meeting.

The Board voted unanimously (with Ms. Valdes absent) to adopt the minutes of the September 18, 2024, called Library Board meeting.

The Board voted unanimously (with Ms. Valdes absent) to adopt the minutes of the September 27, 2024, called Library Board meeting.

The Board voted unanimously (with Ms. Valdes absent) to adopt the minutes of the October 8, 2024, called Library Board meeting.

The Board voted unanimously to adopt the minutes of the November 6, 2024, called Library Board meeting.
- V. Items to be discussed
 1. Activities Report
No action was taken.

2. Award of bid for janitorial services contract
The Board voted unanimously to award the janitorial services contract to American Facility Services, Inc. in the amount of \$79,826.00 for January 1, 2025, through December 31, 2025, with the option to renew for two additional years.
3. Award of bid for landscape services contract
The Board voted unanimously to award the landscape services contract to Turf Lawn Care LLC in the amount of \$89,703.60 for February 1, 2025, through January 31, 2026, with the option to renew for two additional years.
4. Denmark Library update
No action was taken.
5. Fiscal Year 2024 audit report
The Board voted unanimously to accept the Library's Fiscal Year 2024 audit as presented.
6. Fiscal Year 2024 AUP report
The Board voted unanimously to accept the Fiscal Year 2024 AUP Report for State Grants as presented.
7. Director's compensation
The Board voted unanimously to increase the Director's salary by 5%, effective December 22, 2024 (the beginning of the first pay period of 2025).
8. Proposed Fiscal Year 2025 budget adjustments
The Board voted unanimously to increase Forsyth County revenue by \$932,307.50, increase Personnel expenses by \$724,032.00, and increase Operations expenses by \$85,450.00, resulting in a \$122,826.00 decrease in budgetary fund balance.

The Board voted unanimously to increase Federal revenue and Operations expenses by \$117,932.78 to reflect the Digital Connectivity Grant administered by Georgia Public Library Service.

The Board voted unanimously to increase Donations revenue and Materials expenses by \$1,000.00 to reflect a donation received in memory of Gloria Dudzinski.

The Board voted unanimously to increase Donations revenue and Operations expenses by \$500.00 to reflect a donation from OneForsyth for the Diwali program at Sharon Forks Library
9. Financial Reports
No action was taken.
10. Overdue library fines (added agenda item)
No action was taken.

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VI. General Discussion

No discussion.

VII. Executive Session

No Executive Session was held.

VIII. Adjournment

The Board voted unanimously to adjourn the meeting at 6:57 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Tuesday, January 21, 2025, at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.