



Forsyth County Public Library Board of Trustees Summary of Actions Taken at September 16, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its September meeting at the Sharon Forks Library on September 16, 2024 at 8:00 a.m.

Present were Board members Christy Winters (Chair), Jakima McCall, Lisa Stortzum, Kathy Thomas, and Flo Valdes. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order/Reading of Mission and Vision
Called to Order at 8:03 a.m., followed by reading of FCPL Mission and Vision.
- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as presented.
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the July 15, 2024 Library Board meeting.
The Board voted unanimously to adopt the minutes of the July 24, 2024 called Library Board meeting.
The Board voted unanimously to adopt the minutes of the August 26, 2024 called Library Board meeting.
- V. Items to be discussed
 1. Activities Report
No action was taken.
 2. Denmark Library update
No action was taken.
 3. Election of Officers for Library Board of Trustees
The Board voted unanimously to elect the following officers: Christy Winters as Chair, Lisa Stortzum as Vice-Chair, and Kathy Thomas as Secretary/Treasurer of the Forsyth County Public Library Board of Trustees, effective September 16, 2024.

4. Outdoor Spaces policy
The Board voted unanimously to approve the Outdoor Spaces policy as amended to omit the paragraph titled "Walking Trail (Denmark Library)," effective September 17, 2024.
5. Award of HVAC bid
The Board voted unanimously to award the Cumming Library and Hampton Park Library HVAC replacement contract (four units included in Projects #1 and #2 Alternate) to Debalski Heating and Cooling, in the amount of \$90,562.00.
6. Fiscal Year 2025 budget adjustments
The Board voted unanimously to decrease Personnel expenses by \$82,116.00 to correct July 15,2024 budget adjustment for County funding. These are expenses related to SHBP that were included in the original FY2025 budget approved January 16, 2024.

The Board voted unanimously to increase State revenue and Operations expenses by \$30,950.33 to reflect the FY2025 LibTech grant.

The Board voted unanimously to increase Donations revenue and Materials expenses by \$500.00 to reflect a donation from the South Forsyth Rotary Club for books in honor of Rotary speakers.

7. Financial reports
Because the Executive Session was scheduled at 9:00 a.m., there was general agreement at 8:55 a.m. to postpone this item until after the Executive Session.
- VI. General Discussion (*if needed*)
Because the Executive Session was scheduled at 9:00 a.m., there was general agreement at 8:55 a.m. to postpone this item until after the Executive Session.
- VII. Executive Session for the purpose of discussing personnel-related matters.
The Board voted unanimously to enter into executive session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2).
- VIII. Reconvene the Meeting
The Board voted unanimously to close the executive session and return to open session.
7. Financial reports
No action was taken.
- VI. General Discussion
Board members discussed logistics related to the search process for the Library Director position.

IX. Adjournment

The Board voted unanimously to adjourn the meeting at 11:41 a.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next called meeting of the Forsyth County Public Library Board of Trustees will be Wednesday, September 18, 2024 at 9:00 a.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, November 18, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.