



Forsyth County Public Library Board of Trustees Minutes from September 16, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its September meeting at the Sharon Forks Library on Monday, September 16, 2024. Present were Board members Christy Winters (Chair), Jakima McCall, Lisa Stortzum, Kathy Thomas, and Flo Valdes. Also present were Anna Lyle (Director), Holly Barfield, Ann Decherd, Tonya Wallace, Nikki Watkins, and other staff members.

I. Call Meeting to Order

Christy Winters called the meeting to order at 8:03 a.m. and read the FCPL Mission and Vision.

II. Adoption of Agenda

There was a motion by Kathy Thomas and a second by Flo Valdes to adopt the Agenda without amendments. Motion carried unanimously, with all Board members present.

III. Announcements

There were no announcements.

IV. Adoption of Minutes

There was a motion by Kathy Thomas and a second by Jakima McCall to adopt the minutes of the July 15, 2024 Library Board meeting. Motion carried unanimously, with all Board members present.

There was a motion by Jakima McCall and a second by Lisa Stortzum to adopt the minutes of the July 24, 2024 called Library Board meeting. Motion carried unanimously, with all Board members present.

There was a motion by Lisa Stortzum and a second by Flo Valdes to adopt the minutes of the August 26, 2024 called Library Board meeting. Motion carried unanimously, with all Board members present.

V. Items Discussed

1. Activities Report

Ann Decherd, Deputy Director, presented the report on Public Services activities for July/August 2024.

2. Denmark Library update

Holly Barfield, IT and Facilities Manager, shared current site photos and provided an update on interior and exterior construction of the Denmark Library.

3. Election of Officers for Library Board of Trustees

There was a motion by Kathy Thomas and a second by Lisa Stortzum to elect the following officers for the Library Board of Trustees: Christy Winters as Chair, Lisa Stortzum as Vice-Chair, and Kathy Thomas as Secretary/Treasurer, effective September 16, 2024. Motion carried unanimously, with all Board members present.

4. Outdoor Spaces policy

There was a motion by Christy Winters and a second by Kathy Thomas to approve the Outdoor Spaces policy as amended to omit the paragraph titled "Walking Trail (Denmark Library)," effective September 17, 2024. Motion carried unanimously, with all Board members present.

5. Award of HVAC bid

There was a motion by Jakima McCall and a second by Flo Valdes to award the Cumming Library and Hampton Park Library HVAC replacement contract (four units included in Projects #1 and #2 Alternate) to Debalski Heating and Cooling, in the amount of \$90,562.00. Motion carried unanimously, with all Board members present.

6. Fiscal Year 2025 budget adjustments

There was a motion by Kathy Thomas and a second by Lisa Stortzum to decrease Personnel expenses by \$82,116.00 to correct July 15, 2024 budget adjustment for County funding. These are expenses related to SHBP that were included in the original FY2025 budget approved January 16, 2024. Motion carried unanimously, with all Board members present.

There was a motion by Lisa Stortzum and a second by Kathy Thomas to increase State revenue and Operations expenses by \$30,950.33 to reflect the FY2025 LibTech grant. Motion carried unanimously, with all Board members present.

There was a motion by Flo Valdes and a second by Jakima McCall to increase Donations revenue and Materials expenses by \$500.00 to reflect a donation from the South Forsyth Rotary Club for books in honor of Rotary speakers. Motion carried unanimously, with all Board members present.

7. Financial reports

Because the Executive Session was scheduled at 9:00 a.m., there was general agreement at 8:55 a.m. to postpone this item until after the Executive Session.

VI. General Discussion (if needed)

Because the Executive Session was scheduled at 9:00 a.m., there was general agreement at 8:55 a.m. to postpone this item until after the Executive Session.

VII. Executive Session for the purpose of discussing personnel-related matters

There was a motion by Christy Winters and a second by Lisa Stortzum to enter into executive session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2). Motion carried unanimously, with all Board members present.

There was a motion by Jakima McCall and a second by Flo Valdes to close the executive session. Motion carried unanimously, with all Board members present.

VIII. Reconvene the Meeting

There was a motion by Christy Winters and a second by Jakima McCall to return to open session. Motion carried unanimously, with all Board members present.

7. Financial reports

Tonya Wallace, Finance Manager, presented the FY2025 financial report for the period ending July 31, 2024.

VI. General Discussion

Board members discussed logistics related to the search process for the Library Director position.

IX. Adjournment

There was a motion by Kathy Thomas and a second by Christy Winters to adjourn the meeting at 11:41 a.m. Motion carried unanimously, with all Board members present.

The next called meeting of the Forsyth County Public Library Board of Trustees will be Wednesday, September 18, 2024 at 9:00 a.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, November 18, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.