



Forsyth County Public Library Board of Trustees Summary of Actions Taken at July 15, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its July meeting at the Cumming Library on July 15, 2024 at 5:30 p.m.

Present were Board members Christy Winters (Vice-Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Flo Valdes. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m., followed by reading of the FCPL Mission and Vision.
- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as presented.
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the May 20, 2024 Library Board meeting.
- V. Items to be discussed
 1. Activities Report
No action was taken.
 2. Denmark Library update
No action was taken.
 3. FCPL Friends and Advocates check presentation
No action was taken.
 4. Election of Officers for Library Board of Trustees
The Board voted unanimously to elect Christy Winters as Chair, Lisa Stortzum as Vice-Chair, and Kathy Thomas as Secretary/Treasurer of the Forsyth County Public Library Board of Trustees effective July 15, 2024.
 5. Library Programs policy
The Board voted unanimously to approve the revised Library Programs policy, effective July 16, 2024.
 6. Fund balance update
No action was taken.

7. Impact fees update
No action was taken.

8. Denmark Library budget
The Board voted unanimously to increase Donations revenue and General Construction expense by \$30,000 to reflect a donation from the FCPL Friends and Advocates.

The Board voted unanimously to increase Impact Fees revenue and Construction Contingency by \$300,000 to reflect additional collections.

9. Proposed Fiscal Year 2025 Budget Adjustments
The Board voted unanimously to carry forward \$116,700.24 in Operations encumbrances for furniture (\$19,922.70), Hampton Park AV System (\$54,441.54), equipment (\$21,336.00), and the balance for the executive search firm (\$21,000.00) from FY2024.

The Board voted unanimously to carry forward \$2,229.39 in Materials encumbrances from FY2024.

The Board voted unanimously to increase State revenue and Operations expenditures by \$48,500.00 to reflect the FY2025 MRR grant for HVAC units at Cumming and window replacements at Sharon Forks.

The Board voted unanimously to use \$48,500.00 in committed fund balance as matching funds for the FY2025 MRR grant; increase Operations expenditures by \$48,500.00.

The Board voted unanimously to increase State revenues by \$60,287.00 and expenses to reflect new grant information from Georgia Public Library Service, which includes a Personnel increase of \$5,688.00 for SHBP and a Materials increase of \$15,653.00. The expenses related to the increase in Post E-Rate funding, as well as a portion of the Personnel expenses, are already included in the budget.

The Board voted unanimously to increase Federal revenues by \$8,456 to reflect an increase in funding from USAC. The expenses related to the increase in Post E-rate funding are already included in the budget.

The Board voted unanimously to increase Donations revenue and Materials expenditures by \$1,000.00 to reflect donations received in memory of Mary Ann McCarthy.

The Board voted unanimously to increase County revenue by \$608,929.00 to reflect funding received to operate the Denmark Library for the remainder of CY2024 and the increase in SHBP employer premiums; increase Personnel expenses by \$551,963.00 and Operating expenses by \$56,967.00.

The Board voted unanimously to increase Donations revenue and Operations expenses by \$20,000.00 to reflect a grant from the Forsyth County Arts Alliance (FCAA) Fund at the North Georgia Community Foundation for Forsyth Reads Together.

10. Financial reports
No action was taken.

11. Search Committee report and discussion
The Board voted unanimously to add Flo Valdes to the Director Search Committee.

12. Recognition of Mary Helen McGruder
No action was taken.

VI. General Discussion (*if needed*)
No discussion.

VII. Executive Session (*if needed*)
No Executive Session was held.

VIII. Adjournment
The Board voted unanimously to adjourn the meeting at 7:01 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, September 16, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.